

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 5th June 2024 at 7.30pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Julia Jones (JJ), Cllr Elaine Ware (EW), Cllr Nathan Woodhouse (NW), Cllr Simon Howell (SH), Cllr Lucy Brown (LB), Cllr Claire Winfield (CW)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors:

Public: 1 Member of the public

24/172	APOLOGIES FOR ABSENCE County Cllr Constance, District Cllrs Foxhall and Patel, Cllrs Pearson, Watson and Coffey.	
24/173	DECLARATIONS OF INTEREST None.	
24/174	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meetings meeting held on 8 th May 2024 were approved. Proposed Cllr Bartle, Seconded Cllr Woodhouse. RESOLVED. The minutes were signed.	
24/175	PRESENTATION ON COMMUNITY ART Abi Brown gave a presentation on options for a community art project. She explained that as there was no space available on the site from which the funds have been received the Vale is seeking a proposal so that a variation can be put forward. There was some flexibility on what art can be and it could be a piece of interactive play equipment for example. The Parish Council was seeking a single piece of work, potentially to replace the ball shoot on the recreation ground. A number of ideas were put forward. Abi Brown to redraft the brief to be put before the Parish Council.	AB
24/176	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 24/97 (24/65 - 24/37 - 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter. No update. b) 24/97 (24/65 - 24/37 - 24/05 - (23/285 - 23/255 - 23/228 - 23/202) – Vale policy on waste bins – No update. c) Bus stop on Townsend Road. The OCC officer had drawn up the proposed locations for the bus stops and was checking the situation regarding the speed humps. A consultation on the scheme was due in the near future.	KF/VP/RS VP SH
24/177	PUBLIC REPRESENTATION Nothing was raised. The members of the public were thanked for attending.	
24/178	COUNTY COUNCILLOR'S REPORT Cllr Ware reported that Cllr Constance was making good progress. The application for Councillor Priority Funds for solar panels for the SID was being progressed.	

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24/179	DISTRICT COUNCILLORS' REPORT A written report had been circulated. It was noted that the S106 application for the toilet work had been approved. The District Councillors had noted in their report that the leisure consultation had noted the lack of swimming provision in the area.	
24/180	CLIMATE EMERGENCY ACTIONS No update.	BW
24/181	CHAIRMAN'S ANNOUNCEMENTS. a) Delegated powers for the O&F Committee. Currently, the committee reviews the accounts, and they are reviewed again at the council meeting. The proposal was to delegate authority to the O&F Committee to approve the finance reports on behalf of the Council. They would also have the authority to approve all contracted payments and any non-contracted payment up to the value £500 as long as it was within budget. Anything outside these parameters would be put before the Council. Finance reports were to be appended to the O&F minutes and there would still be a finance item on the Council agenda where issues could be resolved. It was pointed out that this had been the remit of the O&F when it was first established. Proposed Cllr Bartle, Seconded Cllr Woodhouse. RESOLVED. Clerk to update the terms of reference for the O&F committee. b) Grass cutting. An update on the situation was provided. c) Roadworks on Station Road. Clerk to establish what was being done and why.	Clerk Clerk
24/182	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) O&F Committee – The minutes of the O&F Committee meeting held on 29 th May had been circulated. No issues were raised, and the minutes were accepted. b) Planning Committee. The minutes had been circulated. The Planning Committee had submitted an objection to application P24/V1017/PIP for permission in principle for a residential development of single storey dwellings. Clerk to ask our District Councillors to call it in. The committee has also considered application P24/V1032/HH for a link between an approved extension and an existing garage. A 'No Objections' response had been submitted.	Clerk
24/183	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Smoke Free Oxfordshire initiative. Cllr Winfield declared an interest. It was decided that no action should be taken. b) The Safety Bill. This bill was not being taken forward due to the General Election. No action.	
24/184	TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL a) ARAP meeting. Cllr Ware reported that a working partnership had been developed with the MoD and OCC. She was working closely with education officers and looking into work experience opportunities. She had been sent information about training for Parish Councillors which she was to circulate.	EW

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24/185	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – April 2024. The reports were reviewed and approved. No issues were raised. Proposed Cllr Howell, Seconded Cllr Brown. RESOLVED.</p> <p>b) May Payments – The payments were reviewed and approved. Proposed Cllr Ware, Seconded Cllr Bartle. RESOLVED.</p>	
24/186	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P24/V1063/PDH – 19 Cleycourt Road. Permitted development for a single storey rear extension. Response due by 11th June. There were no objections.</p>	
24/187	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P24/V1195/CM – Shrivenham Primary School. Non-material amendment to permission R3.0025/22 Construction of a new 1.5FE primary school with 75-place nursery (Use Class F1) alongside hard and soft landscaping, external play areas, two sports pitches and netball court, external lighting and boundary treatment, to allow for a change of layout of the boundary fence. For information only.</p>	
24/188	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P24/V0735/FUL – Penyhooks Farm. Proposed construction of agricultural cattle shed with associated works. Granted.</p> <p>b) P24/V0734/FUL – Pennyhooks Farm. Proposed construction of agricultural hay store and associated works. Granted.</p> <p>c) P24/V0530/HH – Allorts, 10 Cleycourt Road. Removal of existing conservatory and construction of single storey extension with pitched tiled roof. Granted.</p>	
24/189	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. The path had been completed. Cala has stated that the proper route to the Primary school was via Highworth Road and not through the recreation ground. Cala had accepted that the drainage had not been connected up and will now deal with it.</p>	BW
24/190	<p>PARKING ON THE HIGH STREET</p> <p>There had been a delay in the consultation, and it was now expected to go out in July. Some residents were unhappy at having to pay to park outside their houses, but it was felt that the project would benefit the village as a whole. There had been complaints on social media about people being ticketed for parking on double yellow lines. RB to put an update in Parish Jottings.</p>	SH/RB
24/191	<p>PARISH COUNCIL WEBSITE</p> <p>Nothing to report. Cllr Howell hoped to have an allotment page ready soon.</p>	SH
24/192	<p>TRANSPORT</p> <p>No update.</p>	SC
24/193	<p>SCHOOL LIAISON</p> <p>The school had been liaising with Cala homes about the space outside the front of the school. New parking signs were to be installed and it was hoped that parking by the entrance would be stopped. The school hall was to be hired out in the evenings and at weekends.</p>	JJ

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24/194	<p>COMMUNITY SPEEDWATCH A written report had been circulated. The Group conducted 22 hours of observation despite some sessions needing to be cancelled due to poor weather. The highest speed recorded in the 20 mph zones was 42 mph. The highest speed recorded in the 30 mph zone was 43 mph. There are 13 members, and new volunteers were required.</p> <p>The SID had been moved on two occasions. Awaiting solar panels to alleviate some of the responsibilities of the CSW Admin team in keeping batteries charged. Still awaiting assistance on how to access the downloaded data from the SID.</p> <p>In the two years since the first session, a total of 7292 vehicles have been reported to TVP for exceeding the agreed speed limits.</p> <p>Clerk to ask OCC for an update on the VAS situation.</p>	GP
24//195	<p>S106/CIL FUNDING</p> <p>a) Memorial Hall projects. The S106 application for the Loggia had been submitted. The funds for the toilet project had been approved and the Third Party Funding agreement signed.</p> <p>b) Community Art. Covered in minute reference 24/175 above,</p>	BW/Clerk JJ
24/196	<p>ALLOTMENTS REPORT The spring inspection had taken place. Eight tenants were issued with a notice to remedy. Other notices had been issued about weeds. Two plots were still a problem and were to be issued with a notice to quit. AL to be asked to strim plot 3b.</p>	RS Clerk
24/197	<p>REPORT ON ENVIRONMENTAL MATTERS No update.</p>	BW
24/198	<p>REPORT ON SOCIAL MEDIA There had not been much activity other than discussion about centenary events. The ABBA event had been publicised and was receiving a lot of engagement. Cllr Brown was considering publishing something about Councillor responsibilities. It was suggested that a link to the relevant page on the website was all that was necessary.</p> <p>a) Trending topics – Townsend Road planning application, the Cala footpath and flooding issues.</p>	LB
24/199	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.</p> <p>a) Overgrown hedges on Highworth Road and Vicarage Lane</p>	
24/200	<p>DATE OF NEXT MEETING Wednesday 3rd July at 7 pm. Cllr Brown gave her apologies.</p>	

The meeting closed at 20.30