

# SHRIVENHAM PARISH COUNCIL (SPC)

6<sup>TH</sup> March 2024 at 7pm

Dear Councillor

You are summoned to attend the monthly meeting of Shrivenham Parish Council to be held in The Vic Day Hall on **Wednesday 6<sup>th</sup> March 2024 at 7pm.**

Yours sincerely  
Julia Evans  
Clerk

29<sup>th</sup> February 2024

## AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest
3. To approve the minutes of the Parish Council meeting held on 7<sup>th</sup> February 2024.
4. **Any matters arising from the previous meetings and not itemised on this agenda:**
  - a) 24/37 (24/05 - 23/285 - 23/255 - 23/228 - 23/199 - 23/173 - 23/145 - 23/121 - 23/66 - 23/38 - 23/14) – Parking on the High Street. Consideration of options – Cllr Howell.
  - b) 24/37 (24/05 - 23/285 - 23/255 - 23/228 - 23/200) –SID installation – Clerk
  - c) 24/37 (24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter – Cllr Foxhall/Cllr Patel
  - d) 24/37 (24/05 - (23/285 - 23/255 - 23/228 - 23/202) – Vale policy on waste bins – Cllr Patel
  - e) 24/37 (24/08) – Rough sleeper in Martens Road car park
  - f) 24/44 – Spare defibrillator pads – Deputy Clerk
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business.
6. To receive a report from the County Councillor
7. To receive a report from the District Councillor
8. To consider any action on the Climate Emergency – Cllr Watson
9. **Chairman's Announcements**
10. **To receive and consider reports and minutes of committees and working groups**
  - a) O&F – 27<sup>th</sup> February 2024
11. **To receive such communication as the person presiding may wish to lay before the Council.**
12. **To receive reports from Councillors attending meetings on behalf of the Council**
13. **Financial Matters**
  - a) To receive the Finance Reports for January 2023
  - b) To approve payments to be made for February 2024
  - c) To approve transfers to EMR at year end
14. **Annual Reviews**
  - a) Standing Orders
  - b) Financial Regulations
  - c) Risk Register

d) Asset Register

## 15. Planning Matters

### a) New Applications to consider.

- i. **P24/V0397/HH – 4 Martens Close.** Roof change, replacement single storey side extension, rear dormer, new external insulations and internal re-modelling. Response due by 11<sup>th</sup> March,
- ii. **P24/V0277/T28 – 1,3,14,15,16 Days Ground & 1,7,12,18 Common Close.** Notification of BT's intention to install fixed line broadband electronic communications apparatus under Regulation 5. 1 x 424283.4, 189352.5 14, Days Ground 10M Medium Wood 1 x 424254.6, 189351.8 3, Days Ground 9M Medium Wood 1 x 424266.4, 189325.3 15 Days Ground 9M Light Wood 1 x 424266.0, 189295.8 16 Days Ground 11M Light Wood 1 x 424214.5, 189286.9 1 Days Ground 12M Medium Wood 1 x 424212.5, 189222.8 1 Common Close 12M Medium Wood 1 x 424155.5, 189215.3 18, Common Close 9M Medium Wood 1 x 424105.1, 189201.5 7 Common Close 9M Medium Wood 1 x 424161.6, 189253.6 18 Common Close 9M Medium Wood 1 x 424104.5, 189243.3 12 Common Close 9M Light Wood. For information only.
- iii. **P24/V0269/T28 – 5,9,13,15,17,19, 23 Park Avenue and 1,9,14 Medlar Road and 2,3 Lake Road and 5 Beckett Avenue.** Notification of BT's intention to install fixed line broadband electronic communications apparatus under Regulation 5. 1 x 9M Medium Wood Pole 5 Park Avenue - 424517.8, 188879.8 1 x 9M Medium Wood Pole 9 Park Avenue - 424556.1, 188905.8 1 x 10M Light Wood Pole 13 Park Avenue - 424561.9, 188944.8 1 x 9M Medium Wood Pole 15 Park Avenue - 424569.6, 188984.4 1 x 9M Medium Wood Pole 15 Park Avenue - 424565.8, 189022.9 1 x 11M Light Wood Pole 17 Park Avenue - 424528.2, 189043.6 1 x 10M Medium Wood Pole 19 Park Avenue - 424488.0, 189036.3 1 x 10M Light Wood Pole 23 Park Avenue - 424416.7, 189027.5 1 x 9M Light Wood Pole 1 Medlar Road - 424394.9, 189101.7 1 x 9M Medium Wood Pole 9 Medlar Road - 424295.3, 189217.3 1 x 9M Light Wood Pole 14 Medlar Road - 424379.7, 189284.5 1 x 9M Light Wood Pole 2 Lake Road - 424405.8, 189312.9 1 x 9M Light Wood Pole 3 Lake Road - 424405.0, 189358.6 1 x 9M Medium Wood Pole 5 Beckett Avenue - 424473.1, 189296.4. For information only.

### b) Applications received since the publication of the agenda

### c) Decisions

- i. **P23/V2829/FUL – Defence Academy, Faringdon Road.** Installation of a ground mounted Solar PV system. The proposed location is an unused tarmac area which once housed a temporary sports building. The tarmac area has been unused for a number of years. Awaiting determination.
- ii. **P24/V0096/HH – 6 Damson Trees.** Erection of side and rear single storey extension to include driveway widening and associated landscaping. Awaiting determination.
- iii. **P24/V0094/FUL and P24/V0095/LB – The Memorial Hall, Highworth Road,** To renovate and update the existing loggia by replacing the windows with full height glazing and clerestory windows; to replace the existing flat roof with single ply roofing membrane and to renovate and update the existing ladies and gents toilets. Parish Council application. Awaiting determination..
- iv. **P24/2837/LB – 40 High Street.** To replace timber back door with composite PVC door including new frame, handles, security locks and pattern glass. Awaiting determination.

- v. **P24/V0239/FUL – Shrivenham Park Golf course, Pennyhooks Lane.** Change of use of one parking space to hot food vending van. Awaiting determination.
- vi. **R3.0174/23 – Land East of Highworth Road.** Details pursuant to condition 14 – School Travel Plan. Awaiting determination.
- vii. **S/23/0438 - Lotmead Site, Eastern Villages Swindon.** Revised documents. Awaiting determination.

**d) Update on Major developments**

- i. Cala Development, Highworth Road

**e) Joint Local Plan consultation.**

16. To consider updating the Parish Council website – Cllr Howell
17. To consider establishing a committee to develop a Community Engagement Strategy – Cllr Winfield
18. To receive an update on the Community Transport project – Cllr Coffey
19. To receive an update on School liaison – Cllr Jones
20. To receive an update on Community Speedwatch – Cllr Pearson
21. To receive an update on S106/CIL funding – Cllr Watson
  - a) S106 funding for Public Art
22. To receive an update of the allotments - Cllr Sheldon.
23. To receive a report on Environmental Matters - Cllr Watson
  - a) Rewilding village verges – Cllr Brown
  - b) Tuckmill Meadows SSSI
24. To receive a report on social media – Cllr Brown
  - a) Trending topics
25. To confirm the date for the Annual Assembly
26. To review the date of the May meeting (AGM)
27. Any business to be added to next month's agenda
28. Date of next meeting: Wednesday 3<sup>rd</sup> April 2024 at 7pm