

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 8th May 2024 at 7.30pm

In the Vic Day Hall at the Memorial Hall

Present: Cllr Bob Sheldon, Chair (RS), Cllr Richard Bartle (RB), Cllr Elaine Ware (EW), Cllr Stu Coffey (SC), Cllr Nathan Woodhouse (NW), Cllr Gerard Pearson (GP), Cllr Lucy Brown (LB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Simon Howell (SH)

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Viral Patel

Public: 2 Members of the public

24/145	APOLOGIES FOR ABSENCE County Cllr Constance, District Cllr Foxhall.	
24/146	DECLARATIONS OF INTEREST None.	
24/147	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 3 rd April 2024 were approved. Proposed Cllr Pearson, Seconded Cllr Woodhouse. RESOLVED. The minutes were signed.	
24/148	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 24/97 (24/65 - 24/37 - 24/05 - 23/285 - 23/255 - 23/228 - 23/199 - 23/173 - 23/145 - 23/121 - 23/66 - 23/38 - 23/14) – Parking on the High Street. The proposals had been formally accepted. Legal and consultation documents were being prepared by OCC. The consultation would be open to everyone and would be shared with the surrounding villages. It was hoped that it would go before OCC at their July meeting. To be itemised on the next agenda. b) 24/97 (24/65 - 24/37- 24/05 - 23/285 - 23/255 - 23/228 - 23/202) – Planning enforcement matter. Cllr Bartle had written to the Vale again and had been told that they were waiting for a response from the EA. Cllr Patel confirmed that the site was not currently being marketed. Cllr Sheldon to write to the EA. c) 24/97 (24/65 - 24/37 - 24/05 - (23/285 - 23/255 - 23/228 - 23/202) – Vale policy on waste bins – The bin surveys had been completed. Officers were strict on which bins would be emptied. Cllr Patel to establish whether the bin in the car park at Stainswick Lane was included. He also agreed to obtain a list of the bins in the area that the Vale was responsible for. He noted that evidence of a litter problem would be required before consideration would be given to a new bin. He suggested taking photos to prove that there was an issue. d) 24/104 – Playing pitches and leisure facilities strategy. Cllr Bartle had replied. e) Bus stop on Townsend Road. Cllr Howell to follow this up with OCC. 	<p>SH</p> <p>Clerk</p> <p>KF/VP/RS</p> <p>VP</p> <p>CLOSED</p> <p>SH</p>
24/149	PUBLIC REPRESENTATION <ul style="list-style-type: none"> a) Speed limits on Cross Trees Park. A resident had asked Cllr Woodhouse whether there would be a SID or any other indication of speed limits on Cross Trees Park. It was pointed out that the roads on the estate had not yet been adopted by OCC Highways so we could not 	

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	<p>request anything at the moment. It was suggested that the school puts a note in their newsletter to inform parents.</p> <p>The members of the public were thanked for attending.</p>	
24/150	<p>COUNTY COUNCILLOR'S REPORT Cllr Ware reported she would be visiting Cllr Constance this week and would report back.</p>	
24/151	<p>DISTRICT COUNCILLORS' REPORT A written report had been circulated. At the meeting Cllr Patel reported that:</p> <ul style="list-style-type: none"> a) A draft decision on awarding the contract for Tuckmill had been made. He was not sure whether it had been signed off by Legal yet. b) A petition had been circulated regarding the sale of the school site. Cllr Patel did not know who the agent for the sale was. He supported the petition but was not able to establish who had purchased the site. It was noted that the letter that had been sent to the Charity Commission was inaccurate. 	
24/152	<p>CLIMATE EMERGENCY ACTIONS Cllr Watson presented a motion to consider supporting Sustainable Shrevenham's Plastic Free community with the following actions:</p> <ul style="list-style-type: none"> a) That the Council will lead by example and endeavour to remove single use plastic items from its premises and operations. b) That the Council will encourage plastic free initiatives in the area promoting the campaign and supporting events. c) That the Council would name a representative of the Council to sit on the Plastic Free Steering Group. <p>There was discussion over how item b) would be achieved. It was felt that more detail was required. Some Councillors thought that it could be applied to hirers of the hall. There was also concern about item c). Items a) and b) were approved on the proposal of Cllr Watson, Seconded by Cllr Brown. RESOLVED. Cllr Watson would represent the Council in his capacity as member with responsibility for the environment, as opposed to being a named member of the Steering Group.</p>	BW
24/153	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <ul style="list-style-type: none"> a) Cherry Tree and plaque in the cemetery. The commemorative plaque was to be installed in the cemetery on 14th May at 13.00. 	
24/154	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <ul style="list-style-type: none"> a) O&F Committee – The minutes of the O&F Committee meeting held on 30th April had not been finalised. Everything that was discussed was on the agenda for this meeting. 	
24/155	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <ul style="list-style-type: none"> a) Anonymous correspondence regarding pathside verge on Townsend Road. It was pointed out that it was Council policy 	

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	<p>not to respond to anonymous correspondence. It was explained that the owner of the verge was unknown and the householder in question had applied to Land Registry for adverse possession. The Council agreed to make a statement about this. Clerk to prepare a draft.</p> <p>b) Grass cutting. A complaint had been received about the village grass cutting, including the cemetery. The contractors were to work on the cemetery this week. The Clerk to ask the contractors for a cost for a one-off cut of the verge in the area of complaint, as it was not included in our grass cutting schedule. Cllr Bartle to draft a letter to be sent to residents.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">RB</p>
24/156	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Meeting with TVP. Cllr Bartle reported that it was an interesting meeting but the police were not aware of the problems we have in the village. It was noted that although the police cover a very large area, police officers were now being seen more frequently in the village. Incidents of anti-social behaviour or vandalism should be reported to the police so that profiles can be built up.</p> <p>b) ARAP meeting. Cllr Ware reported that the background to the situation was available on the gov.uk website. The meeting was held on 23rd April. The attendees were MOD, Mears (contractors for the MOD), Elm Tree Surgery, the Integrated Care Board, OCC, VWHDC, Faringdon Learning Trust and Watchfield and Shrivenham Primary Schools. The objective was to improve communication and integration. One suggestion was to arrange football and cricket matches and Cllr Bartle had followed this up. Cllr Ware was working with the OCC education team who were planning to produce culture packs which would assist both sides. The 4 weekly meetings with the Vale were to continue.</p> <p>c) Opening of new footbridge at Canal Park. Cllr Watson had attended the opening of the new footbridge linking the canal park to Coppidthorne meadow.</p>	
24/157	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – March 2024. The reports were reviewed and approved. No issues were raised. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>b) April Payments – The payments were reviewed and approved. Proposed Cllr Jones, Seconded Cllr Brown. RESOLVED.</p> <p>c) Request for grant from Home Start Southern Oxfordshire. It was noted that the charity had specifically stated that they helped military personnel. It was felt that they should contact the Defence Academy as they had a larger grant budget. No grant was awarded.</p>	

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24/158	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P24/V0735/FUL – Penyhooks Farm. Proposed construction of agricultural cattle shed with associated works. Response due by 9th May. There were no objections.</p> <p>b) P24/V0734/FUL – Pennyhooks Farm. Proposed construction of agricultural hay store and associated works. Response due by 9th May. There were no objections.</p>	
24/159	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
24/160	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P24/V0530/HH – Allorts, 10 Cleycourt Road. Removal of existing conservatory and construction of single storey extension with pitched tiled roof. Awaiting determination.</p> <p>b) P24/V0614/LDE – The Bungalow, Highworth Road. Certificate of lawfulness for a first floor extension to bungalow. Granted.</p> <p>c) P24/V0397/HH – 4 Martens Close. Roof change, replacement single storey side extension, rear dormer, new external insulation and internal re-modelling. Granted.</p> <p>d) P24/V0096/HH – 6 Damson Trees. Erection of side and rear single storey extension to include driveway widening and associated landscaping. Granted.</p>	
24/161	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. Cllr Watson reported that the path had been closed again but it was noted that it was open yesterday. Cllr Watson had contacted Cala about this but had not yet received a response. Cllr Howell reported that there had been a post from Cala on social media stating that the path had been closed for safety reasons and work on a resolution to the problem was expected to start in the next 2-3 weeks.</p>	BW
24/162	<p>PARISH COUNCIL WEBSITE</p> <p>Cllr Howell was working on the allotments page and was in discussion with Mr Lloyd.</p>	SH
24/163	<p>TRANSPORT</p> <p>a) Air space change proposal. Cllr Coffey reported that the glider club had not been represented at the user working group. The plans for the changes had not yet been formalised and nothing was expected until at least the end of the year. There will be a consultation as this point. Cllr Coffey explained the reasons for the change which could affect Shrivenham.</p> <p>b) Community Transport project. The second grant payment was due imminently. Charity registration had been submitted. The Charity Commission had requested some clarification. The Trust had become members of the community transport association. Trustees will be attending a show in Birmingham to look at</p>	SC

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	vehicles and insurance after which a decision will be made on whether they will lease or purchase a vehicle. Volunteer drivers are still required. Cllr Coffey to establish whether there were any restrictions on drivers e.g. age.	
24/164	SCHOOL LIAISON Pupils had settled into the new school and they were pleased with it. There is to be a grand opening on 12 th July. Cllr Jones and the Chair of Parish Council had been invited to attend. There was no feedback on the traffic issues. Cllr Brown had noticed an increase in traffic at school opening and closing times. She felt that some of the issues were a result of children not using the crossings. The school was promoting road safety among the parents. Cllr Brown noted that the scooter park and bike racks were well used.	JJ
24/165	COMMUNITY SPEEDWATCH Bad weather had curtailed operations this month. 16 hours of observations had been carried out. The highest speed in the 20 mph zone was 42 mph and 40 mph in 30 mph zone. Just over 400 vehicles had been reported in the month. Cllr Pearson requested high-vis vests for the team at a cost of £7.15 ex VAT per vest. 10 were requested. This was approved. Proposed Cllr Coffey, Seconded Cllr Woodhouse. RESOLVED. The SID had been moved again and solar panels were to be ordered. Clerk to ask the supplier how to translate data. Cllr Patel offered to help with this.	GP Clerk
24//166	S106/CIL FUNDING a) Memorial Hall projects. The S106 application for the Loggia had been submitted. b) Community Art. A proposal was circulated for an animal trail in the Recreation ground. Concerns were raised about vandalism. It was suggested that a single large item be commissioned instead and it was agreed to go back and look at this idea.	BW/Clerk JJ
24/167	ALLOTMENTS REPORT The spring inspection was booked for 16 th May. All plots are occupied and there is a waiting list. a) Letter from NWDS. NWDS pest control had ceased trading. Cllr Sheldon to establish when the bait boxes were to be removed. He reported that he had removed a dead rat from a nearby driveway.	RS
24/168	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. There was nothing to add to Cllr Patel's report. Refer to minute reference 24/151 above.	BW
24/169	REPORT ON SOCIAL MEDIA Items posted were: VWHDC information on voting – there had been no interaction; Request for groups to attend the Party on the Rec – 20 groups signed up; Announcement of the CCG 100 launch – there had been some interest in upcoming events.	LB

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	a) Trending topics – No trends identified.	
24/170	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.	
24/171	DATE OF NEXT MEETING Wednesday 5 th June at 7 pm. Cllr Coffey gave his apologies.	

The meeting closed at 21.10