

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on 1st November 2021 at 20.30

In the Main Hall at the Memorial Hall

Present: Bjorn Watson, Chair (BW), Richard Bartle (RB), David Pratt (DP), Julia Jones (JJ), Stuart Coffey (SC), Lucy Brown (LB), Bob Sheldon (RS), Liz Jenkins (LJ), Gerard Pearson (GP), Connor Farrelly (CF)

Secretary: Julia Evans, Lyn Frape

Other:

21/108	APOLOGIES FOR ABSENCE David Pratt and Chris Taylor sent their apologies.	Action:
21/109	DECLARATION OF INTERESTS None.	
21/110	MINUTES OF MEETING HELD ON 4th OCTOBER 2021 The minutes were approved. Proposed: RS, Seconded: JJ. RESOLVED. The minutes were signed.	
21/111	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 21/105 - Review of CCTV Legislation. RD had not completed his review. Carried forward to December.	C/F RS/CT
21/112	PUBLIC REPRESENTATION None	
21/113	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE MEETING None	
21/114	CHAIRMAN'S ANNOUNCEMENTS a) Claridge Room opening. BW reminded everyone that the formal opening of the Claridge Room would take place on 10 th November at 7pm. All Trustees and members of staff were invited as were members of the Claridge family. Afterwards there would be a talk about the family. SC asked whether Trustees of VB homes had been invited. They had not due to the capacity of the room. b) Playground Refurbishment. The Fete Committee had been asked to assist with the refurbishment of the playground. They had agreed to paint the equipment. LH was to purchase the necessary paint. RS asked if the fence around the playground was to be painted. BW felt it would be sufficient to clean it.	
21/115	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) Hall Management Group – The minutes of the Hall Management Group meeting held on held on 21 st October had been circulated. Most of the matters discussed were on this agenda.	
21/116	TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST None.	
21/117	FINANCIAL MATTERS a) Financial Statement for September 2021 – The Financial statement was reviewed and approved. It had been agreed at the O&F meeting. No questions were raised. Proposed RB, Seconded RS. RESOLVED. b) October Payments – The payments were reviewed and approved. BW pointed out the payment for a picture for the Claridge Room. Proposed LB, Seconded GP. RESOLVED.	

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21/118	<p>UPDATE ON SPORTS PAVILION BW reported that a site meeting was held last week. The programme had been delayed due to materials shortages. The roof was progressing well and the cladding had been completed. The installation of the front windows had begun. Trench work was to start on 22nd November and the car park would be completely closed for two weeks. It was noted that there were blood donor sessions booked in which would need to be considered. The current completion date was around the end of January.</p> <p>a) Order for CCTV. This matter had been discussed at the HMG meeting. The quote for the CCTV system had been accepted. The base cost was £4700 plus some additional cameras. The cameras on the Memorial Hall would be upgraded at the same time. The funds for the system would come from the pavilion budget. The meeting approved the expenditure of £7k. Proposed RS, Seconded SC. RESOLVED.</p> <p>b) EV Charging points. LB requested permission to investigate the possibility of installing EV charging points. She noted that there was funding available to cover some of the cost. It was agreed that she should look into this. SC suggested that it might be another income stream for the Trust.</p>	<p>RB/BW/JE</p> <p>LB</p>
21/119	<p>RECREATION GROUND MATTERS BW reported:</p> <p>a) Order for the MUGA - The HMG had proposed that the application for the S106 funds and the order for the MUGA be run in parallel due to the prolonged lead times for installation. This was agreed, Proposed Cllr Watson, Seconded Cllr Bartle. RESOLVED. JE to place the order.</p> <p>b) Order for a new small slide - there had been a number of complaints about the playground. It was looking very tired and the RoSPA report had raised some issues. The small slide had reached the end of its useful life and was rotting. It had been agreed that this was to be completely removed. The seesaw had been refurbished and the floor of the car had been replaced. A quote had been received from Wicksteed for a replacement for the small slide. Most of the funding was available in the current year's budget with the remainder coming from 2022/23. It was agreed to accept the quote and place the order. Installation was likely to be March/April 2022. Proposed LB, Seconded RS. There was to be a consultation on plans for the refurbishment of the playground, which would probably take place in December.</p> <p>c) Benches. The Rotary Club had completed refurbishment of all the bench slats. Three benches were still awaiting reinstallation. It was hoped that this would be completed within the next two weeks. There had been a cost for paint and new slats. BW proposed that in future people should be asked to contribute to the maintenance of memorial benches. SC pointed out that in another area he had to pay a fee every 5 years for the maintenance of a bench. It was agreed to look into this.</p>	<p>LH/BW/JE</p>
21/120	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA None.</p>	
21/121	<p>DATE OF NEXT MEETING Monday 6th December at approx. 8.30pm in the Main Hall.</p>	

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Meeting closed at 20.56