# Minutes of meeting held on Tuesday 6<sup>th</sup> April 2021 at 7pm Held remotely on Zoom

**Present:** Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr Chris Taylor (CT), Cllr Bjorn Watson (BW), Cllr Liz Jenkins (LJ), Cllr Gerard Pearson (GP), Cllr Lucy Brown (LB),

In Attendance: Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:** Mr R Sheldon

21/77	APOLOGIES FOR ABSENCE Clir Farrelly.	Action:
04/70	•	
21/78	DECLARATIONS OF INTEREST	
04/50	Cllr Brown for agenda item 15a (ii)	
21/79	MINUTES OF THE MEETING HELD ON 1st MARCH 2021	
	The minutes of the Parish Council meetings held 1st March were	
	approved. Proposed: Cllr Pearson, Seconded: Cllr Pratt. RESOLVED.	
04/00	The minutes were signed.	
21/80	MATTERS ARISING FROM LAST MEETING NOT ITEMISED	
	ON THE AGENDA	
	a) 21/54 (21/29 - 21/04 - 20/288 - 20/262 - 20/230 - 20/195 - 20/160 -	LJ
	20/138 - 20/113 - 20/78 - 20/66) – School involvement with the	
	local community. Cllr Taylor reported on a recent Governors	
	meeting: regarding the new school, there had been engagement with the Faringdon Learning Trust, the Head Teacher and OCC.	
	The School Governing body was to become the voice for local	
	stakeholders. Some Governors had strong views on the	
	environmental impact of the new school. Cllr Taylor requested that	
	the Parish Council feed their views through him. Cllr Bartle	
	questioned whether the size of the intake had been raised. Cllr	
	Taylor noted that the intake would be bigger than the current	
	school with a 1.5 or 2 form entry. Both the Trust and the School	
	were keen for the latter. Cllr Taylor pointed out that the number of	
	children currently in the school had not increased despite the	
	increase in houses.	
	b) 21/54 (21/29 - 21/05) - Speed bumps and streetlights on	YC
	<b>Townsend Road.</b> There had been no progress. The item to remain	10
	on the agenda until Cllr Constance received a response from	
	officers.	05
	c) 21/29 (21/14) - Government Grant Scheme for Business. No	CF
	report.	
	d) 21/55 - The Red Cabin. Request for permission to trade from	
	Martens Road car park. It was noted that the application had still	
	not acquired a street trading license. Cllr Bartle pointed out that	
	Martens Road car park would be required for hall users during the	CLOSED
	construction of the Sports Pavilion. Debate followed on the use of	
	the car park. It was agreed that permission would be granted to use	

	two spaces in the car park, but not until a street trading license had been received.  e) 21/62 - Plans for the return to face to face meetings. Legislation permitting remote meetings ends on 7th May. Cllr Bartle proposed that as much business as possible is conducted at the May meeting. Parish Councils are legally obliged to hold three meetings a year. After the May meeting it was proposed that financial matters were dealt with by the O&FWG and Planning Matters by the Planning Committee, with the appropriate delegated powers awarded to each committee. Face to face meetings of the Parish Could were to resume at the start of September. Proposed Cllr Bartle, Seconded Cllr Pratt. RESOLVED. Cllr Constance reported that she had met with the Secretary of State last week who confirmed that primary legislation would be required to enable the continuation of remote meetings. Hertfordshire County Council had challenged the situation in the Courts. The Legal process was to take place at the end of April and is being supported by Rt Hon Jenrick and other ministers. A decision was expected at the end of April.  f) 21/75 - Social Media Presence. Cllrs Brown and Jenkins to	CLOSED
	consider how this could be taken forward in due course. Cllr	CLOSED
	Jenkins suggested removing it from the agenda.	
	g) 21/75 - Consultation on changes to the NPPF. Cllr Bartle noted	
	that this had been reviewed and the changes were not likely to	CLOSED
	affect the Parish Council, so no response had been submitted.	
21/81	PUBLIC REPRESENTATION  Mr Shelden reported that he was considering applying for so option to	
	Mr Sheldon reported that he was considering applying for co-option to the Parish Council and outlined his reasons for wishing to join.	
	Mr Sheldon was thanked for attending.	
21/82	COUNTY COUNCILLORS REPORT	
	Cllr Constance had sent a written reports which had been circulated. At the meeting she reported that the County Council was moving forward with a COVID recovery plan. Cllr Constance was in Purdah due to the	
	forthcoming County Council election.	
04/00	Cllr Constance was thanked for attending.	
21/83	DISTRICT COUNCILLORS REPORT  Cllrs Ware and Howell sent a written report which had been circulated.  They also reported that  a) They were saddened to hear of the sudden death of the former	
	Council leader Roger Cox. He would be sorely missed.	
	b) The Vale had agreed to develop a joint local plan with SODC	
	which would run to 2041.	
	c) Parish Council must communicate with their District Councillors when they wanted a planning application to be called in.	
	d) The application for land adjacent to Swiss Cottage has been called should it be recommended for approval.	
	e) The Vale withdrew the Townsend Road application from the	
	recent planning committee agenda. The developer was asked to provide more information on local need.	

	f) The Cabinet will be meeting for an updated on the Swindon	
	New Eastern Villages, q) There had been chaos on the A419 and A420 due to	
	roadworks.	
	h) Significant roadworks were due to start in and around	
	Highworth with a diversion route through Shrivenham.	
	Cllr Constance noted that the Vale and OCC had not been informed	
	about this, but could not see any alternative route.	
	Cllrs Ware and Howell were thanked for attending.	
21/84	COMMUNITY RESILIENCE	
	It was reported that people in the 48-49 age group were being vaccinated. Elm Tree Surgery did not provide vaccination certificates or	
	vaccination passports. People were urged not to contact the surgery	
	about these matters.	
21/85	CLIMATE EMERGENCY ACTIONS	
	Cllr Watson reported that Sustainable Shrivenham had held a	BW
	successful bric-a-brac event and had raised over £500. The Sunday	
	Times had been in touch with them and there was to be an article in the	
	newspaper. Some interesting talks were being organised by the group.	
	Agreement had been reached with the Coop to take over the old bank	
	building on a temporary basis. The group were considering how the	
	funds could be raised for this. The phone box library was up and	
21/86	running.  CHAIRMAN'S ANNOUNCEMENTS.	
21/00	a) Shrivenham Institute Charity. One of the Trustees was to be	
	nominated by the Parish Council. The previous nominee, Edna	RB
	Day, had to step down for health reasons. Steph Muir had	
	volunteered and Cllr Bartle proposed that she be nominated. Cllr	
	Jones seconded. RESOLVED. Cllr Bartle to inform the charity.	
	b) Parish Assembly. This is to be held on 21st April at 7pm on Zoom.	
	The meeting will consist of reports from the Chairs of the Parish	
	Council and the Trust, and from the County and District Councillors. Cllr Bartle urged all Councillors to attend. The meeting	
	is to be publicised on the village email and on social media.	
	c) <b>Highworth Road Phase B Street Names.</b> The Vale has requested	All Clirs
	14 names for phase B of the Cala development. All the names on	7 00
	the war memorial had been used, Councillors were asked to submit	
	ideas to the Clerk as soon as possible.	
	d) 20's Plenty for Oxfordshire. The campaign group had suggested	
	a school project to get children to design posters. Cllr Constance	
	noted that OCC were making preparations to deliver 20mph to all	
	communities that requested it although there could be problems in	
	village that had a main road running through them. Funding had been set aside for this and would be supported by the revival of the	
	Speedwatch programme. The aim was to deliver the basic package	
	which parishes would implement at their own expense. Cllr	
	Pearson noted that he was still awaiting firm proposals from	
	Matthew Barber about Community Speedwatch. He had written to	
	him again. Cllr Constance to forward a press release from TVP on	
	this. She noted that the detail had still not been decided.	

1		
	e) Thames Water. Excavations were being undertaken around the High Street and Highworth Road. This was for new connections for reinforced water mains.	
	f) Staff Return to Work plans. The Parish Office will be closed until 21 <sup>st</sup> June (or in line with government guidelines). When it re-opens the hours will be change and the office will be open from 9am to 5pm 3 days per week (Tuesday to Thursday). Staff would work from home until then unless they needed to work from the office. During this time the main hall door would remain locked at all times. When the office re-opens there would be a minimum of 2 staff in the office at all times. This would require staff to adjust their work patterns. The plan was to be reviewed in January or March	
	2022. The timing of the review was to be determined by the needs of the Council and the Trust.	
21/87	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS	
	<b>Minutes of the O&amp;F Working Group –</b> The minutes of the O&F Working Group held on 25 <sup>th</sup> March had been circulated. Cllr Bartle	
	reported that the only thing not on the Parish Council agenda was the Staff Return to Work plan which had been discussed in minute reference 21/86 f).	
21/88	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL	
	a) Email from Bluestone Planning. An email had been received asking if the Parish Council had the means to communicate with	
	the village and whether we would be able to help distribute a	
	survey. They also asked to meet with the Parish Council to discuss	
	their ideas. The matter was discussed and it was agreed not to	
	circulate their survey. Further debate followed on whether the Parish Council should meet with them. Cllr Pratt proposed that a	
	meeting should not take place and Bluestone Planning should be	
	referred to the Vale planning department. Cllr Jenkins seconded.	
	There were 4 votes in favour of the proposal and 3 against, with 1	
04/00	abstention. MOTION CARRIED.  TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING	
21/89	MEETINGS ON BEHALF OF THE COUNCIL	
	Cllr Watson had attended a meeting with OCC about the new school. It	
	had been confirmed that it would be a 1.5 form entry school with an	
	option to expand to 2 form entry. The project was at the feasibility study	
	stage, with the procurement and planning process to follow. This would	
	take up to the end of the year. After that there would be a design process undertaken by a design and build contractor. They were to be	
	required to take on board the Department of Education specification	
	technical note annex 2h regarding sustainability. Consultation has been	
	undertaken about climate and environmental matters. Cllr Watson was	
	not sure how far the cost of sustainable design will impact on the final	
04/00	plans.	
21/90	FINANCIAL MATTERS  a) Finance Reports – February 2021. The reports were presented	
	a) <b>Finance Reports – February 2021.</b> The reports were presented and approved. They had previously been signed at the O&FWG.	

	No issues had been raised. Proposed: Cllr Taylor, seconded: Cllr Pearson RESOLVED.	
	b) March Payments – Cllr Pratt proposed ratifying the payments which had been approved at the O&FWG. Cllr Jones seconded. RESOLVED.	
21/91	PLANNING MATTERS - NEW APPLICATIONS	
	a) P21/V0445/FUL - Beckett Cottage, 25 Park Avenue.	
	Demolition of lean-to garage and removal of two small	
	lengths of stone boundary wall. Erection of two storey	
	dwelling and single storey garage/workshop in the garden	
	of Beckett Cottage. The Parish Council had responded with	
	no objections.	
	b) P21/V0489/LDP - 4 Trajan Avenue. Construction of an	
	Edwardian Style conservatory to the rear of the property.	
	For information only.	
	c) P21/V0503/O - Land to the North East of Swiss Cottage	
	Faringdon Road. Outline application for the provision of 5	
	Self-Build and/or Custom Housebuilding plots, with all	
	matters reserved except for access from Faringdon Road.	
	Response due by 8 <sup>th</sup> April. Debate followed on the nature	
	of the Parish Council response. Agreement was not	
	reached	
	d) P21/V0371/FUL - The Wharf, Station Road. Change of	
	use from agricultural to sui generis mixed use, including the	
	use of the workshop building for light fabrication/metal	
	work, use of remainder of the smallholding for the seasonal	
	sale of Christmas trees, breeding poultry and	
	growing/distributing produce locally. Response due by 11 <sup>th</sup>	
	April. There were no objections.	
	e) P21/V0618/HH - 19 Colton Road. Demolition of existing	
	garage, entrance porch, dining room, conservatory, carport	
	and store. Remodelling and repurposing existing	
	bedrooms, kitchen, bathroom and hobby room. Erection of	
	new single storey extension comprising kitchen, dining,	
	lounge, utility and play room. Following discussion it was	
	agreed to submit a response of no objections.	
	f) P21/V0696/FUL - Broadleaze Farm, Longcot Road.	
	Retrospective application for rebuilding of demolished	
	traditional agricultural barn for use as single dwelling (C3)	
	together with associated works. There were no objections.	
	It was proposed to accept the Planning Committee	
	recommendation as noted above. Proposed Cllr Bartle,	
	Seconded Cllr Watson. RESOLVED.	

24/02	DI ANNING MATTERS DECISIONS
21/92	PLANNING MATTERS – DECISIONS
	a) P20/V0143/HH - 1 Sandhill. Demolition of single storey
	office and utility room. Erection of single storey side
	extension, rear extension and front porch. Permission
	granted.
	b) P21/V0166/HH - 17 Curtis Close. Replace existing
	conservatory. Permission granted.
	c) P21/V0266/HH - 19 Damson Trees. Replacement garage
	and garden shed. Awaiting determination.
	d) P20/V1887/FUL - Land to the west of Longcot Road.
	Amended landscape plans. Permission granted.
	e) P20/V2974/HH - Mews Cottage, 22 Hazell's Lane.
	Amended plans removing the proposed first floor
	extension. Awaiting determination.
	f) P20/V2907/FUL - Faringdon Road. New build sports
	facility on a secure defence academy campus. To be
	installed on brown field site to the north of the café & chat.
	Awaiting determination.
	g) P20/V3307/HH - 6 Highworth Road. Single Storey front
	extension, new render, remove existing chimney stack and
	remove existing front dormer. There was some discussion
	on removal of chimney, but it was agreed that this was not
	a planning matter. Permission granted.
	h) S/20/1528 - Land East of The A419, Between
	Commonhead Roundabout And Land North of
	Wanborough Road, Swindon. Variation of conditions 3 -
	7, 9, 11, 12, 14, 15, 17 - 22, 24 and 26 from previous
	permission S/19/0703 for the construction of a new road, to
	link the A419 Commonhead Roundabout to the proposed
	New Eastern Villages (NEV) development including
	improvements to the existing Commonhead Roundabout
	and Pack Hill, new junctions with Pack Hill, The Marsh and
	Wanborough Road, new footway/cycleway and associated
	earthworks, drainage works and landscaping. It was
	agreed to remove this application from the agenda.
	i) P20/V1279/FUL - Land at Townsend Road.
	Redevelopment of the site to provide 10 new dwellings (a
	net gain of 9 units) and associated parking, gardens,
	access improvements and landscaping, following the
	demolition of the existing workshops and bungalow.
	Amended plans had been received. There were some
	design changes but no significant difference. No local need
	was demonstrated and the reasons why the site could not
	be used for employment were flawed. The Parish Council
	maintained its objection. Awaiting determination. This
	application was withdrawn from the Vale Planning
	Committee agenda. Cllr Bartle read the letter from the
	Vale.
21/93	PLANNING MATTERS – MAJOR DEVELOPMENTS
<del>-</del>	

		T.
	a) Cala site, Highworth Road. Notices had been erected	
	regarding the development of the new roundabout. It was	
	reported that Cala had agreed to release the outstanding	
	S106 funds for the sports pavilion.	
21/94	AFFORDABLE HOUSING	
	Cllr Pratt reported that both Archbishops had commented that the	
	Church should be looking at providing land for affordable and/or social	
	housing. He had questioned Glebe land with the Diocese who said that	
	the land was used to provide an income for the Church. Cllr Pratt asked	
	whether the Parish Council should approach the Diocese to enquire	
	whether they had any plans for affordable housing on Glebe land.	
	Debate followed, with Cllr Bartle pointing out the level of opposition the	
	last time Glebe land was built on. Cllr Pratt proposed writing to the	
	Diocesan Glebe Committee. Cllr Watson seconded. There were 4	
	votes in favour, 3 against and 1 abstention. MOTION CARRIED.	
21/95	COMMUNITY SPEEDWATCH	
	Cllr Pearson reported that he had not received any hard details on the	
	rollout of the new scheme. He had sent a reminder to Matthew Barber	GP
	requesting further information.	
21/96	UPDATE ON THE SPORTS PAVILION	
	Cllr Watson reported that a pre-construction meeting had been held in	BW
	early March and a follow up meeting was scheduled for 7th April. The	
	Hall Manager had met with the contractor about car parking. There will	
	not be room for any parking at the Hall during the period of the	
	construction of the pavilion. Consideration was being given to other	
	locations around the recreation ground that could be used when large	
	events were held at the hall. No decision had yet been made. The	
	funding agreement had still not been received. The Vale legal	
	department had raised a number of minor issues which appeared to be	
	holding up the process. Construction was to start on 26 <sup>th</sup> April.	
21/97	S106/CIL FUNDING	514
04/00	Nothing to report.	BW
21/98	COMMUNITY ART PROJECT	LJ
	Cllr Jenkins reported that OCC had given permission for the	LJ
	installations. She was liaising with Abi Brown to obtain the funding to	
24/00	move the project forward. The artist had agreed to fix the price.	
21/99	ALLOTMENTS REPORT Clir Jones reported that were no plots	
	available at the moment as they had all been let. Four plots had	JJ
	chickens, out of a maximum of 5 permitted. The next inspection was scheduled for later this month. Mr and Mrs Frape were thanked for	
	installing a temporary fence and providing the beech hedging for the	
	site.	
	a) Water Tanks. The water tanks had been installed. Lyn Frape	CLOSED
	was thanked for organising this.	CLOSED
21/100	REPORT ON ENVIRONMENTAL MATTERS	
,	a) Countryfile Challenge. The trees were due to be	
	delivered between the 19 <sup>th</sup> and 26 <sup>th</sup> April. Arrangements	
	had been made with the school for the majority of the trees	BW
	to be planted by the top class on Tuesday 4 <sup>th</sup> May. They	
	is as planted by the top state on two day is may they	

## Minutes of meeting held on Tuesday 6<sup>th</sup> April 2021 at 7pm Held remotely on Zoom

	were to be planted in the triangle of land at the bottom of the meadow.  b) Tuckmill Meadows SSSI. It was reported that there had been a great deal of activity. Nan Pratt was thanked for arranging volunteers to help clear the majority of the blackthorn. A group was to be established call Friends of Tuckmill. They were to join with a national body called Community Volunteers. A meeting had been held with Dominic Lamb and Cllr Ware to discuss issues relating to the meadow. Fencing had been reinforced in a number of areas but more work was required. A meeting was to be arranged with a local landowner to discuss grazing cattle on the site in the future. Cllr Bartle requested that thanks be passed on to all the volunteers.  c) Stocks Island. Cllr Watson reported that consideration needed to be given to how the area could be improved and managed. To be discussed at the May meeting.	BW
21/101	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. Cllr Watson reminded everyone that the Neighbourhood Plan referendum was to be held on 6 <sup>th</sup> May and he urged everyone to cast a vote.	
21/102	DATE OF NEXT MEETING Tuesday 4 <sup>th</sup> May 2021 at 7pm on Zoom. This will also be the AGM.	

The meeting closed at 20.48