

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 1st November 2021 at 7pm

In the Main Hall at the Memorial Hall

	<p>a) A consultation on the new transport strategy will start on 1st December, at the earliest. She wanted to get any details on Parish views before the regional study begins. She continued to maintain that the A420 was a local road.</p> <p>b) OCC was still trying to get Swindon Borough Council to pay more attention to traffic management. Cllr Constance felt that traffic should be directed away from the current roadworks.</p> <p>c) The S6 bus was becoming unreliable. Cllr Constance had reported the issue to Stagecoach. Their CEO had responded immediately and was looking into the matter.</p> <p>d) She hoped that the 20mph speed limit would be implemented in Shrivenham and Bourton early in the plan. She noted that the budget for the changes would not be agreed until February 2022. She is trying to establish the reason for the delay and to find out what happened to the funds that were set aside for the programme.</p> <p>e) A pedestrian crossing on Highworth Road was not affordable but a pedestrian island might be achievable if funds could be found.</p> <p>Cllr Bartle asked about the cost of Civil Parking Enforcement. Cllr Constance was trying to find out about this, she asked whether a resident's consultation could be carried out by email to save costs. Cllr Bartle confirmed that some residents could be contacted in this way, but not all of them.</p> <p>Cllr Constance reported that Speedwatch was now in the hands of Thames Valley Police. Cllr Pearson reported that TVP were not keen on Parish Councils running Speedwatch. He did not know when it would be implemented locally; the email he had received did not mention the Vale. Cllr Pearson had written to Matthew Barber and Lee Turnham but had not received a reply. Cllr Constance agreed to write to them.</p> <p>Cllr Watson asked what the arrangement were for implementing the new parking policy in a village like Shrivenham. Cllr Constance was not sure as they are currently focussing on Market Towns. She agreed to follow this up.</p> <p>Cllr Watson asked whether OCC had a dark skies policy relating to village street lighting. Cllr Constance noted that OCC were changing all streetlights to LEDs, and there was a proposal to reduce the use of streetlights except at traffic junctions. Cllr Constance agreed to establish the details.</p> <p>Cllr Constance was thanked for attending.</p>	<p>YC</p> <p>YC</p> <p>YC</p>
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21/205	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Howell reported that he had met with the CEO/Leader of the Vale and David Johnston MP to discuss the OxCam Arc. He had raised the issue of Swindon's desire to become part of the Arc. He explained that the Vale should not be 'railroaded' by Swindon.</p> <p>Cllr Ware reported that</p> <ul style="list-style-type: none">a) She would ask the Vale how they planned to implement Civil Parking Enforcement and what the costs were likely to be,b) She would include details of a comprehensive response about the S6 bus service in her next written report.c) Swindon planning applications would have an impact on the A420 and this was causing concern at the Vale. They had been trying to meet with Swindon Borough Council but had not yet been successful. <p>Cllrs Ware and Howell were thanked for attending.</p>	EW EW
21/206	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Cllr Watson reported that he had attended the CFO AGM. Their keynote speaker was Jonathan Porritt, who had left no doubt about the climate emergency and who felt that protest should be directed at major housebuilders who erect shoddy housing. Cllr Watson was to attend the OCC meeting on 2nd November to present a petition relating to the sustainability of the school. Current plans are for a build to BREAMM very good, but it was felt that this was not good enough. The petition sought to increase the standard to excellent, which as one from the top. Cllr Watson proposed that the Parish Council supported the petition. Cllr Bartle seconded. RESOLVED. Cllr Jenkins was in complete support of sustainability but expressed concern that there was only a finite amount of money to build the school and any changes at this stage might be to the detriment of the development. She felt that it was vital that children who lived in the village should be able to go to school here. Cllr Constance expressed concern that any action might cause a delay to the build.</p> <p>Cllr Watson reported that Sustainable Shrivenham had received indication from the Coop that they could use the old bank building as a community hub. He confirmed that it would be a fantastic venue and could be used for things like clothes swaps, refill stations etc. Agreement was expected by the end of November. The Coop had indicated that no rent would be charged, and tenure would be a rolling one-year lease. Cllr Watson was keen that there was a wider community involvement and he had set up a meeting with all local groups who had an interest. He invited all Councillors to attend.</p> <p>Cllr Watson had managed to speak to someone at OCC about tree planting. OCC were very keen to encourage tree planting in verges. Shrivenham was one of the first village to request this. It would not be a cheap project. Much depended on the type of tree and their location, but it was expected to cost between £70 and £120 per tree with maintenance costs of around £250 per year per tree. Some of the maintenance costs would be avoided if volunteers could be found. OCC were to advise on the suitability of locations and the need to avoid utilities. It would be necessary to explore grant funding for the project. The Urban Tree Planting scheme requires match funding so the parish would need to find 50% of the cost. It was hoped that some of the</p>	

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	funds promised by the Government would come to Oxfordshire. Cllr Watson was not aware of any funding for the Queen's Jubilee tree planting scheme. He suggested getting some trees from the Woodland Trust and planting them in Coppidthorne Meadow. He agreed to investigate this.	BW
21/207	<p>ROAD SAFETY AND SUSTAINABILITY Update not available.</p> <p>a) Letter to OCC. Cllr Bartle had written to Cllr Constance about the 20mph speed limit. The application form suggested that the Parish Council would need to pay if the scheme was implemented before the budget was agreed in February 2022. Cllr Constance to investigate.</p>	CT YC
21/208	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Parish Dinner 2022. Cllr Bartle reported that Michael Garland had been invited to speak at the Parish Dinner and that he had accepted. He noted that the caterers that had previously been used had gone out of business and alternatives were being sought.</p>	
21/209	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Committee – The minutes of the O&F Committee held on 26th October had been circulated. Cllr Bartle reported all the items discussed were on the agenda for this meeting apart.</p> <p>b) Minutes of the Planning committee - The minutes of the Planning Committee meeting held on 21st October had been circulated. Cllr Jones reported that the Committee had considered the following applications:</p> <ol style="list-style-type: none"> i. 21/V2048/HH - 17 Vicarage Lane. Erection of two storey rear extension and conversion of garage into home gym. Amended Plans. There were no objections. ii. P21/V2821/DIS - Land at Highworth Road. Discharge of condition 14. For information only. iii. P21/V0773/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional drainage information received 11th October. There was no comment. iv. P21/V2808/O - Land off Townsend Road. Outline planning application for the erection of up to 100 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable drainage system (SuDS) and a vehicular access point. All matters reserved. It was agreed to strongly object. v. P21/V2888/LB - Beckett House, Defence Academy. Minor internal alterations encompassing new fire door compartmentation works. There were no objections. vi. P21/V1850/HH - Medlar Cottage, Faringdon Road. Granny Annex to rear of property. Arboricultural report received 13th October. There was no comment. 	

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	<p>vii. P21/V2750/FUL - April Cottage, 39 Stallpits Road. Variation of condition 2 (approved plans) on planning application P20/V2125/FUL - changes to internal layouts (Development of four dwellings to the rear of April Cottage.) Confirmation to be sought that the roof height would not exceed the original approved plans.</p> <p>viii. P21/V2854/HH - 5 Highworth Road. Single storey front and rear extension. There were no objections.</p>	
21/210	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Signage for Shrivenham Bowls Club. The OCC proposal had been circulated and was approved. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>b) Report from the PTR meeting. Mr Lloyd attended this meeting on behalf of the Parish Council. His report had been circulated. It was noted that there were no implications for Shrivenham. Clerk to thank him for attending the meeting.</p> <p>c) Letter from Coop. Cllr Bartle had received a nice reply to his letter to the Coop about the old bank. He felt this had sparked the action from the Coop about the community hub.</p> <p>d) Support for the MUGA extension project. Cllr Bartle proposed that the Parish Council support the project. Cllr Sheldon seconded. RESOLVED.</p>	Clerk
21/211	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Town and Parishes Stakeholder Workshop. Cllr Jones attended. A document from the workshop had been circulated. Cllr Jones reported that it had been a good workshop, but she was not sure where all the money would come from to implement the plans. Housing plans were not especially sustainable and electric cars were currently too expensive for the majority of people. Cllr Jones was thanked for attending the workshop.</p>	
21/212	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – September 2021. The reports were presented and approved. They had previously been signed at the O&F meeting. No issues had been raised. Proposed: Cllr Pearson, seconded: Cllr Jones. RESOLVED.</p> <p>b) October Payments – Cllr Bartle raised concerns about grass cutting costs as he had not been happy with the service this year. This will be reviewed at the next O&F. The payments were approved. Proposed Cllr Watson, Seconded Cllr Brown. RESOLVED.</p>	
21/213	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) The 'no objection' decisions of the planning committee (refer to minute reference 21/209 above) were ratified. Proposed Cllr Bartle, Seconded Cllr Coffey. RESOLVED.</p> <p>b) P21/V2808/O - Land off Townsend Road. Outline planning application for the erection of up to 100 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable</p>	

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	<p>drainage system (SuDS) and a vehicular access point. All matters reserved. The Planning Committee decision to object (refer to minute reference 21/209 above) was ratified. Proposed Cllr Watson, Seconded Cllr Sheldon. RESOLVED.</p> <p>c) P21/V2950/HH - 13 Fairthorne Way. Conversion of existing loft space into habitable accommodation by adding a rear dormer window and changing the hip end to a gable end. Demolition of two single storey rear extensions and erection of one single storey rear extension. Addition of two rooflights to front and new windows and door opening to side elevation. Response due by 16th November. There were no objections. Proposed Cllr Jones, Seconded Cllr Coffey. RESOLVED.</p> <p>d) P21/V2925/LB - May Tree Cottage, Manor Lane. Update existing front porch. Response due by 16th November. There were no objections. Proposed Cllr Watson, Seconded Cllr Sheldon. RESOLVED.</p> <p>e) P21/V1850/HH - Medlar Cottage, Faringdon Road. Granny Annex to rear of property. Arboricultural report received 13th October. Amended plans received 22nd October. Response required by 15th November. There were no objections. Proposed Cllr Watson, Seconded Cllr Sheldon. RESOLVED.</p>	
<p>21/214</p>	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA None.</p>	
<p>21/215</p>	<p>PLANNING MATTERS – DECISIONS Cllr Brown reported that she had received complaints that construction traffic for the April Cottage site was using Sandhill. Cllr Jenkins noted that this should be reported to Planning Enforcement. Cllr Ware agreed to follow this up.</p> <p>a) P21/V2314/MPO - Westmill Farm, Highworth Road, Watchfield. Modification of the obligation to delete 'within 25 years' and substitute 'within 40 years' on planning application P01/V1421 and legal agreement 05V06. Awaiting determination.</p> <p>b) P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated</p>	<p>EW</p>

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	<p>works. Awaiting determination.</p> <p>c) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>d) P21/V2048/HH - 17 Vicarage Lane. Erection of two storey rear extension and conversion of garage into home gym. Permission granted.</p> <p>e) P21/V0503/O - Land to the North East of Swiss Cottage Faringdon Road. Amended plans for Outline application for the provision of 5no. Self-Build and/or Custom Housebuilding plots, with all matters reserved except for access from Faringdon Road. Amended plans. Awaiting determination.</p> <p>f) P21/V1220/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p> <p>g) P20/V2907/FUL - Faringdon Road. New build sports facility on a secure defence academy campus. To be installed on brown field site to the north of the Café & Chat. Awaiting determination.</p>	
21/216	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala site, Highworth Road. No update.</p>	
21/217	<p>SCHOOL LIAISON</p> <p>Cllr Jenkins reported that the focus was on getting the new school built. At school things were slowing getting back to normal although there were quite a lot of COVID cases at the moment.</p>	
21/218	<p>COMMUNITY SPEEDWATCH</p> <p>Cllr Pearson reported that Lee Turnham had issued a rollout programme, but the Vale and South Oxfordshire districts were not included. Cllr Pearson had emailed Lee Turnham and Matthew Barber about this but had not yet received a reply. Cllr Howell reported that he had been informed that people had already received training. Cllr Pearson noted that although online training had been held, equipment training had not. Cllr Bartle ask that Neil Platten attend the next Parish Council meeting to provide an update. Cllr Pearson to arrange.</p>	GP
21/219	<p>S106/CIL FUNDING</p> <p>Cllr Watson reported that quotes had been received for phase 1 of the MUGA enhancement, which involved extending the MUGA to the full extent of the paved area. The quote from the preferred supplier was just a little over the S106 funds available. Further funding would become available on the 100th occupation of the Cala site.</p>	BW
21/220	<p>COMMUNITY ART PROJECT</p> <p>Cllr Jenkins reported that the funds that had originally been granted</p>	LJ

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	were insufficient because the groundworks quotes were twice what had been expected. Cllr Jenkins had been advised that because the request for funding was now over £20k it would be necessary to re-apply. It was agreed to do this. Proposed Cllr Jenkins, Seconded Cllr Coffey. RESOLVED.	
21/221	<p>ALLOTMENTS REPORT</p> <p>a) Weed Control membrane. Cllr Brown reported that at the October meeting it had been agreed that SAGA could look after the weed control membrane. SAGA requested permission for the membrane to be offered to responsible plot holders for use over the winter. As it would be impractical to retrieve it after the winter, it would effectively be gifted to the selected plot holders. Cllr Brown proposed that the request be approved. Cllr Bartle reminded the meeting that the membrane had been purchased for use on vacant plots. Discussion followed. Cllr Bartle made a counter proposal that the membrane be retained for use on vacant plots. Cllr Jones seconded. There were 5 votes for the counterproposal and 4 against. The proposal to retain the membrane for vacant plots was carried. RESOLVED.</p> <p>b) Sycamore Tree. A plot holder had requested that a sycamore tree be cut back to hedge height. Photographs of the tree were reviewed. LF reported that she had sought the advice of a tree surgeon. It was agreed to wait until his report had been received.</p>	<p>LB</p> <p>LF</p>
21/222	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>a) Tuckmill Meadows SSSI. Cllr Watson reported that the Friends of Tuckmill was working well. Two members had received first aid training. Regular scything was being carried out on the meadow. Leadership training would be held w/c 8th November which will enable the group to lead working parties on the SSSI. A holding reply had been received from Tim Sonix; they were waiting for an agreement to sign a management plan so that S106 funds for the SSSI could be released.</p>	BW
21/223	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <p>a) Grit Bin at Common Close. Cllr Brown reported that a member of the public had question why the grit bin at Common Close had been emptied. It was pointed out that this was MOD land and the member of the public should be directed to them.</p> <p>b) Rain or Shine. Cllr Jones reminded members that Rain or Shine would be performing on 10th December. She was seeking assistance with setting up and running the bar.</p>	
21/224	<p>DATE OF NEXT MEETING</p> <p>Monday 6th December at 7pm in the Main Hall.</p>	

The meeting closed at 20.25