

## SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7<sup>th</sup> March 2022 at 7pm

### In the Main Hall at the Memorial Hall

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr Bjorn Watson (BW), Cllr Bob Sheldon (RS), Cllr Chris Taylor (CT), Cllr Gerard Pearson (GP), Cllr Lucy Brown (LB)

**In Attendance:** Julia Evans

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:** None

<b>22/32</b>	<b>THOUGHTS FOR UKRAINE</b> The Chairman asked that everyone present spend a moment in quiet thought for the people of Ukraine.	<b>Action:</b>
<b>22/33</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Stuart Coffey, Cllr Liz Jenkins, Cllr David Pratt, Cllr Connor Farrelly	
<b>22/34</b>	<b>DECLARATIONS OF INTEREST</b> None.	
<b>22/35</b>	<b>MINUTES OF THE MEETING HELD ON 7<sup>th</sup> FEBRUARY 2022</b> The minutes of the Parish Council meeting held on 7 <sup>th</sup> February 2022 were approved. Proposed Cllr Watson, Seconded Cllr Taylor. RESOLVED. The minutes were signed.	
<b>22/36</b>	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> a) <b>22/09 (21/228 - 21/208 - 21/175 - 21/151 - 21/126 - 21/80 - 21/54 - 21/29 - 21/05) - Speed bumps and streetlights on Townsend Road.</b> Cllr Constance reported that there was still no decision on the speedhumps. This is likely to be related to the Gladman application. She noted that the number of houses in that application had been reduced to 90. She had submitted her objection to the application. b) <b>22/15 Bin Emptying on Cross Trees Park.</b> A meeting had been held with Sennen, the Management Company responsible for Cross Trees Park. We presented them with the costs for bin emptying. He was to come back to us if they wanted to proceed.	YC  CLOSED
<b>22/37</b>	<b>PUBLIC REPRESENTATION</b> None	
<b>22/38</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Constance had sent a written report which had been circulated to all Councillors. At the meeting she reported that she had been appointed chair of the climate action working group and was also a member of the transport working group. Cllr Watson asked about planting trees in verges. The group dealing with this had failed to get a response from Andy Leaderer. He asked Cllr Constance to prompt for a response. Cllr Constance felt that OCC Highways might be unwilling to give approval because of ongoing maintenance issues with trees. Cllr Constance also expressed concern about plans to rewild verges, which she felt would lead to safety issues. Cllr Constance was thanked for attending.	

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22/39	<p><b>DISTRICT COUNCILLORS REPORT</b></p> <p>Cllr Howell reported that he had attended a meeting with the leader of Swindon Borough Council. SBC and OCC had different opinions about the A420 but they did agree that they needed to communicate. Another meeting had been set up to talk about White Hart roundabout and other road matters.</p> <p>Cllr Ware reported that</p> <ol style="list-style-type: none"> <li>a) The Bluestone planning application at Townsend Road had been delayed because additional information had been requested but had not yet been forthcoming. A decision was expected by the end of March.</li> <li>b) There had been a reduction in the number of units to 90 on the Gladman application at Townsend Road. She noted that there had been an interesting response from the CCG.</li> <li>c) The Broadleaze Farm appeal had been lost.</li> <li>d) A meeting had been held with the CCG and another was scheduled for 29<sup>th</sup> March. This was to become a regular meeting to be held every 6-8 weeks.</li> <li>e) She had been appointed to the Faringdon area traffic advisory group. She would be working with Cllr Constance on any local traffic issues.</li> <li>f) A Full council meeting was held on 16<sup>th</sup> February to approve the budget. An amendment had proposed an increase in the community climate fund to £125k. This was put to a vote and was lost so the original budget had been approved. Council tax on a Band D property will increase by 4.79%</li> <li>g) 12 EV charging points had been installed at Southampton Street car park in Faringdon. Cllr Constance would like to see these at every public car park in the county.</li> <li>h) Changes in car park charging would take effect from 4<sup>th</sup> April. Free parking was to be reduced from 2 hours to 1 hour and fees would be increased by 40p.</li> <li>i) Roadworks were continuing in Swindon. Traffic lights had been installed at Gable Cross roundabout.</li> <li>j) A planning application for the redevelopment of the Honda site in Swindon had been received. It was anticipated that the build would take 10 years.</li> <li>k) The Vale was extremely concerned about the Ukraine conflict. It promised to do whatever it could to help refugees.</li> </ol> <p>Cllr Ware was thanked for attending.</p>	
22/40	<p><b>CLIMATE EMERGENCY ACTIONS</b></p> <p>Cllr Watson reported that the old bank building would be called the Sustainability Shrivvenham Hub. There had been several meetings and the steering group had produced a project plan to get the building up and running by mid-June. It was planned to take over from the Coop at the end of March.</p>	BW
22/41	<p><b>ROAD SAFETY AND SUSTAINABILITY</b></p> <ol style="list-style-type: none"> <li>a) Cllr Taylor had prices for the solar powered streetlights. They cost £400 each. Although we would not be able to install them in the village it might be able to consider them for the Trust land. Clerk to add to the strategic plan.</li> <li>b) <b>20 MPH Speed limit.</b> The Petition was run both online and in</li> </ol>	<b>CLOSED</b>

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	<p>shops. 79 signatures were collected and 99 online signatures. Cllr Constance suggested sending results of the petition to Cllr Bearder with a copy to Lee Turner. Cllr Jones to do this. Cllr Constance pointed out that the 20mph speed limit was advisory only. It had not yet been decided how the scheme would be delivered.</p> <p>c) <b>Local Transport Plan consultation.</b> Cllr Sheldon had produced a report which Cllr Bartle had reviewed. Cllr Bartle stated that he was very disappointed with the plan. It did not reflect the reality of living in villages. Cllr Sheldon had amended his report to reflect Cllr Bartle's comments. He noted that the plan was not really a plan but a vision statement. He remained concerned about the freight situation. Cllr Sheldon had submitted his report and he urged other councillors to respond as well. Cllr Constance noted that the headline issue was that there was not enough consideration given to the rural situation/ She asked Cllr Sheldon to send her a copy of his report.</p> <p><b>Afternote:</b> Cllr Constance reported that Cllr Sheldon's critique of the consultation document was an important contribution to getting the plan right. Cllr Constance was as impressed as she was grateful, and she had made sure that officers in the team were aware of how much needed to be improved. Cllr Constance was expecting Part 2 of the plan to be of a much higher standard.</p>	<p>JJ</p> <p>RS</p>
<p>22/42</p>	<p><b>CHAIRMAN'S ANNOUNCEMENTS.</b></p> <p>a) <b>Annual Assembly.</b> It was agreed that this would be held on 27<sup>th</sup> April at 7.30pm in the main hall.</p> <p>b) <b>Abingdon Reservoir.</b> A letter had been received from CPRE asking for support in their opposition to the proposals for a reservoir near Abingdon. Cllr Bartle reported that the plans had previously been turned down on appeal, but they had now been resurrected. Cllr Constance noted that the previous enquiry had been turned down because the case had not been properly made. Thames Water had promised to reduce leakage by 50% but the reservoir was now required to enable Thames Water to sell water to other companies. OFWAT appeared to have decided that there was a need to look at regional water requirement and were examining all the alternatives. Thames Water were promoting their reservoir and Southwest Water was working on the Severn water transfer. The reservoir would be the largest building project in Europe. There was considerable opposition to it. Following discussion, it was agreed that no action should be taken at the moment.</p> <p>c) <b>VIP visit</b> – this will take place on Wednesday at the Memorial Hall.</p> <p>d) <b>Ukraine</b> – Cllr Watson discussed the Parish Council response to the crisis. There was a refugee support operation in Swindon that was run by volunteers and supported by local businesses. Items were being shipped to Poland for the refugees. He felt that villagers would be interested to know what they could do to offer their support. He suggested that the Parish Council support the initiative and use a room in the Memorial Hall as a collection point for the items. There were clear lists of items</p>	

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	required. Packing of items would be taken care of by the Refugee Support organisation. He suggested using the Claridge Room as the collection point. Volunteers would be required to manage the collection. Cllr Watson proposed i taking this initiative forward. Cllr Jones seconded. RESOLVED.	BW
22/43	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p>a) <b>Minutes of the O&amp;F Committee</b> – The minutes of the O&amp;F Committee held on 17<sup>th</sup> February were not available. Cllr Bartle reported that most of the items discussed were on the agenda for the current meeting. Those which were not were:</p> <p>i. <b>Mobile SID.</b> No progress. Looking into funding. Clerk to look at grants.</p> <p>ii. <b>Defibrillators in the village.</b> No progress. There was no funding available for more defibrillators at the moment.</p>	
22/44	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p>a) <b>Stocks Island.</b> A letter had been received from Dr Crockett about Stocks Island. It was noted that the area belonged to OCC. Clerk to send the letter to the relevant officer.</p> <p>b) <b>Members allowances.</b> Council members were able to claim allowances for their work within strict guidelines. There was no obligation on Parish Councils to pay such an allowance. Following discussion, it was agreed not to pay the allowance.</p>	
22/45	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p>None</p>	
22/46	<p><b>FINANCIAL MATTERS</b></p> <p>a) <b>Finance Reports – January 2022.</b> The reports were presented and approved. No issues had been raised. Proposed: Cllr Bartle, seconded: Cllr Pearson. RESOLVED.</p> <p>b) <b>February Payments</b> – The payments were approved. Proposed Cllr Brown, Seconded Cllr Taylor. RESOLVED.</p> <p>c) <b>Review of Asset Register.</b> Circulated. Approved. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED. Clerk to remove Stocks Island trees from Asset Register.</p> <p>d) <b>Review of Risk Assessment.</b> Circulated. A spelling error on 'assistance' was noted. Approved. Proposed Cllr Jones, Seconded Cllr Pearson. RESOLVED.</p>	<p>Clerk</p> <p>Clerk</p>
22/46	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P22/V0383/HH - 10 Catherine Close.</b> Demolition of conservatory and erection of single storey side and rear extension and some internal alterations. Response date 12<sup>th</sup> March. It was noted that the property was in the conservation area. It was felt that the extension was acceptable but the erection of a 1.8m fence was out of character with the street scene. Cllr Taylor confirmed that a fence over 1m adjacent to a footpath required planning permission. Cllr Jones proposed objecting to the fence. Cllr Sheldon Seconded. RESOLVED.</p>	
22/47	<p><b>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</b></p> <p>a) <b>P22/V0501/LDP - Acorn House, 17A Highworth Road.</b></p>	

## SHRIVENHAM PARISH COUNCIL

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	<p>Construct single storey extension to rear. Permitted Development enquiry for information only.</p> <p><b>b) P22/V0502/HH - 38 Fairthorne Way.</b> Rear extensions, alterations and installation of solar panels. Response due by 26<sup>th</sup> March. There were no objections.</p> <p><b>c) P21/V2808/O - Land off Townsend Road.</b> Amended plans to reduce the number of dwellings from 100 to 90. Response due by 17<sup>th</sup> March. It was agreed that the change made no difference to the previous objection.</p>	
22/48	<p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P22/V0213/HH - 14A Fairthorne Way.</b> Single Storey extension. Awaiting determination.</p> <p>b) <b>P21/V3263/HH and P21/3265/LB - 7 Longcot Road.</b> Open a doorway between the cottage sitting room into the kitchen extension and close off the existing doorway. Withdrawn.</p> <p>c) <b>P21/V3251/HH - 5 Salop Close.</b> Porch extension and garage door alteration to front facade. Granted.</p> <p>d) <b>P22/V0012/LDP - 16 Damson Trees.</b> Permitted development enquiry for pitched roof dormer to side to create WC. Awaiting determination</p> <p>e) <b>P21/V2765/FUL - Elm Tree Surgery 24A High Street.</b> Place a retractable awning on side wall of building over door way. Amendment - tree report. Granted.</p> <p>f) <b>P21/V3201/FUL - 62 and 64 High Street.</b> Conversion to a total of four 1-bed flats, with rear extensions, a rear canopy, altered windows and doors, and re-rendering of external walls. Provision of six parking space. Granted.</p> <p>g) <b>P21/V2808/O - Land off Townsend Road.</b> Outline planning application for the erection of up to 100 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable drainage system (SuDS) and a vehicular access point. All matters reserved. Awaiting determination.</p> <p>h) <b>P21/V0773/RM - Land North of Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional drainage information received 11<sup>th</sup> October. Awaiting determination.</p> <p>i) <b>P21/V2264/FUL - Land at Townsend Road.</b> Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>j) <b>P21/V1217/RM - Land at Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development</p>	

## SHRIVENHAM PARISH COUNCIL

**Minutes of meeting held on Monday 7<sup>th</sup> March 2022 at 7pm**

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	<p>of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>k) <b>P21/V1220/RM - Land North of Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p>	
<b>22/49</b>	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p> <p>a) <b>Cala site, Highworth Road.</b> No report from Cala. Cllr Bartle expected to see some progress on the roundabout in the near future.</p>	
<b>22/50</b>	<p><b>SCHOOL LIAISON</b></p> <p>Cllr Taylor reported that a member of staff has been allocated to the eco council and they are awaiting the first meeting.</p>	<b>CT/LJ</b>
<b>22/51</b>	<p><b>COMMUNITY SPEEDWATCH</b></p> <p>Cllr Pearson reported that Neil Platten had purchased a speed gun, PPE and signs. The next stage will be onsite practical training from the local police, and he had applied for this. He had been seen in the High Street carrying out an unofficial survey. It was noted that 90% of vehicles were in excess on 20mph and many vehicles were travelling in excess of 30mph. Neil Platten asked if the Parish Council would fund a second speed gun. The cost was c. £180. This was approved. Proposed Cllr Pearson, Seconded Cllr Taylor. <b>RESOLVED.</b> It was noted that speedwatch signs had been installed. Cllr Bartle requested that Neil Platten send information about this for Parish Jottings.</p>	<b>GP/RB</b>
<b>22/52</b>	<p><b>S106/CIL FUNDING</b></p> <p>Cllr Watson reported that there was no progress.</p>	<b>BW/Clerk</b>
<b>22/53</b>	<p><b>COMMUNITY ART PROJECT</b></p> <p>The contract with the artist had been signed and the information required to release the S106 funds had been sent to the Vale. A meeting had been arranged with OCC Highways to check the installation sites.</p>	<b>LJ/Clerk</b>
<b>22/54</b>	<p><b>ALLOTMENTS REPORT</b></p> <p>Cllrs Brown and Sheldon agreed to take on allotment inspections. Cllr Brown reported that there were two vacant plots and three people on the waiting list. A plot holder had volunteered to attempt to fix the leaking water tank. Clerk and Cllr Sheldon to investigate before giving permission for this.</p>	<b>LB</b>  <b>Clerk/RS</b>
<b>22/55</b>	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p>a) <b>Tuckmill Meadows SSSI.</b> There were two regular working parties who were taking out some of the invasive species. Cllr Watson reported that they were still waiting on a management plan from the Vale, Cllr Watson to write to them.</p> <p>b) <b>Waste Bin for Coppidthorne Meadow and Canal Park.</b> No progress. This will need to wait until the next financial year.</p> <p>c) <b>Tree Planting in verges.</b> Discussed above. Cllr Watson noted that we were waiting for a response from OCC.</p>	<b>BW</b>
<b>22/56</b>	<b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS</b>	

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	<b>AGENDA.</b> a) <b>Operation London Bridge.</b> The Parish Council needed to develop a plan. Cllr Bartle to contact the vicar as she held a service for the Duke of Edinburgh. There was a suggestion that a flag pole be purchased.	
<b>22/57</b>	<b>DATE OF NEXT MEETING</b> Monday 4 <sup>th</sup> April 2022 at 7pm in the Main Hall. Cllr Brown gave her apologies in advance.	

The meeting closed at 21.06