

VISCOUNTESS BARRINGTON'S TRUST

April 2017 Meeting

28th March 2017

Dear Trustee

You are summoned to attend the meeting of the Viscountess Barrington's Trust to be held in the Memorial Hall on **Monday 3rd April** at approximately 9.00pm.

Yours sincerely

Julia Evans
Secretary

AGENDA

1. To receive apologies for absence
2. To received any declarations of interest
3. To approve the minutes of the Viscountess Barrington's Trust meeting held on 6th March 2017
4. Any matters arising from the last meeting and not itemised on this agenda
 - a) **17/28 - 17/15 - 17/4 - 16/110 - 16/088** – *Graffiti*
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business
6. Chairman's Announcements
7. To receive minutes from Committees and Working Groups
 - a) Meeting of the Hall Management Group on 16th March 2017
8. To receive such communication as the person presiding may wish to lay before the council
 - a. Party Charges
 - b. Fire Safety
9. Financial Matters
 - a) To receive Budget Monitoring Report and Balance Sheet as at the end of February 2017
 - b) To ratify payments made in March 2017 as set out at the end of this agenda
10. Health & Safety report
11. Any other business to be added to next month's agenda

