

VISCOUNTESS BARRINGTON'S TRUST

Annual General Meeting

2nd May 2017

Dear Trustee

You are requested to attend the meeting of the Annual General Meeting of the Viscountess Barrington's Trust to be held in the Memorial Hall on **Tuesday 2nd May at 9pm**

Yours sincerely,

Julia Evans
Secretary, Viscountess Barrington's Trust

AGENDA

1. To elect a Chairman
2. To elect a Vice Chairman
3. Apologies for absence
4. Declarations of interest
5. Appointment of members to serve on the Hall Management Group (5 in total)
6. Approval of the minutes from the VBT meeting held on 3rd April 2017
7. Matters arising from the minutes of the VBT meeting held on 3rd April 2017
 - a) 17/41 - 17/28 - 17/15 - 17/4 - 16/110 - 16/88 – Graffiti
 - b) Vandalism
8. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business
9. To receive any comments or questions that the person presiding may wish to lay before the meeting
10. Chairman's Announcements
11. To receive minutes from Committees and Working Groups
 - i. Hall Management Group – 12th April 2017
12. To receive reports from Councillors attending meetings on behalf of the Trust
13. Financial Matters
 - i. To receive the Annual Accounts for 2016/17
 - ii. To approve payments for April 2016
14. To consider Access to Public Land for Physical Training Sessions
15. To consider the Memorial Hall extension
16. Any other business to be put on the agenda for the next meeting