

## VISCOUNTESS BARRINGTON TRUST

### Minutes of meeting held on 6<sup>th</sup> July 2020 at 20.20

**Present:** Chris Hand (CH), Chair, Richard Bartle (RB), David Pratt (DP), Bjorn Watson (BW), Liz Jenkins (LJ), Gerard Pearson (GP), Julia Jones (JJ), Connor Farrelly (CF)

**Secretary:** Julia Evans (JE), Lyn Frape (LF)

**Other:**

20/89	<b>APOLOGIES FOR ABSENCE</b> Stuart Coffey and Derek Day sent their apologies.	<b>Action:</b>
20/90	<b>DECLARATION OF INTERESTS</b> None.	
20/91	<b>MINUTES OF MEETING HELD ON 1<sup>st</sup> JUNE 2020</b> The minutes were approved. Proposed: RB; Seconded: DP. RESOLVED. To be signed when it is practical to do so.	
20/92	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> <ul style="list-style-type: none"> <li>a) <b>20/78 (20/63 - 20/46 - 20/32 - 20/18 - 20/04 - 19/172) – Flooding issues in the car park.</b> BW has produced a scheme of works. AL has purchased the materials. Work to start once the builders have finished.</li> <li>b) <b>20/78 (20/63 - 20/46 - 20/32 - 20/21) – Update on Hall repairs following water leak.</b> An update had been received on the electrical work: the lights are to be installed in the Claridge Room; the chandeliers in the main hall have been upgraded - one faulty lamp to be replaced; two faulty pendant lights in the main hall are to be replaced; the switch boards on the stage have been replaced and the 5 year electrical test is complete. Huge thanks were extended to Mr Honey for his work on this.</li> <li>c) <b>20/87 - Hall re-opening plan.</b> The hall is unlikely to open before the 3<sup>rd</sup> week in August. There is guidance that must be followed. Some activities are currently ruled out. All hirers have been contacted for feedback on how and when they wish to return. Other enquiries are starting to come through. Cleaning programmes are being considered. Risk assessments will be critical and there is a lot of guidance that can be used.</li> </ul>	<p style="text-align: center;"><b>BW</b></p> <p style="text-align: center;"><b>BW</b></p>
20/93	<b>PUBLIC REPRESENTATION</b> None	
20/94	<b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b> None.	
20/95	<b>CHAIRMAN’S ANNOUNCEMENTS:</b> <ul style="list-style-type: none"> <li>a) <b>Outdoor Woodwork.</b> Most of the practical work at the hall has now been completed. CH suggested starting work on the upper windows. A cherry picker will be required for two weeks. As the tennis club plans to hire a picker there is the possibility of joining forces. The total cost to hire the picker for two weeks is approximately £900, but this is not in the budget. There are EMR funds for hall refurbishment. LH will need help with the job. RB proposed going ahead with the project. DP seconded. RESOLVED.</li> </ul>	

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20/96	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p>a) <b>Hall Management Group</b> – The minutes of the Hall Management Group meeting held on 18<sup>th</sup> June were circulated. There was nothing to report that was not covered by the agenda for this meeting.</p>	
20/97	<p><b>TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST</b></p> <p>None</p>	
20/98	<p><b>FINANCIAL MATTERS</b></p> <p>a) <b>Financial Statement for May 2020</b> – The Financial statement was reviewed and approved. It had been agreed at the O&amp;F meeting. Proposed: DP, Seconded: GP. RESOLVED.</p> <p>b) <b>June Payments</b> – The payments were reviewed and approved. Proposed: DP, Seconded: GP. RESOLVED.</p> <p>c) <b>Expenditure for draining work.</b> This was approved at the June meeting.</p> <p>d) <b>Review of Football Club rent</b> - Under the terms of the lease the rent can be reviewed in 2021. It was agreed to increase it to £500. Proposed GP, Seconded RB. RESOLVED.</p>	
20/99	<p><b>UPDATE ON SPORTS PAVILION</b></p> <p>The possibility of a re-tender in July had been discussed with the architects. They have recommended that this is postponed as it is too early. If construction is to start in the spring, the project could be re-tendered in the Autumn.</p>	<b>RB/BW/JE</b>
20/100	<p><b>RECREATION GROUND MATTERS</b></p> <p>a) <b>Playground re-opening.</b> The Trust had decided to keep the playground closed for the time being. The main reason is that it is impossible to avoid transmission of the virus; the Trust does not feel that it can manage the risk. It was noted that other villages have not reopened either. This will be reviewed in the future. There have been complaints, but most people have been supportive. RB pointed out that the tape closing off the equipment had been broken. CH to arrange for it to be reinstated. DP questions track and trace. This will be necessary for the hall but not the playground. GP questioned the accuracy of the risk assessment. It was pointed out that the template came from official sources. CF pointed out that the Trust had a moral obligation to ensure that the park remains closed until we can be sure it is safe to play there. CH proposed that the risk assessment be adopted and the park remain closed. RB seconded. RESOLVED unanimously.</p> <p>b) <b>Playground Accessibility.</b> Postponed.</p> <p>c) <b>MUGA</b> – No progress. Awaiting S106 funds.</p>	<b>GP</b>
20/101	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA</b></p> <p>None.</p>	
20/102	<p><b>DATE OF NEXT MEETING</b></p> <p>Monday 7<sup>th</sup> September 2020.</p>	

Meeting closed at 21.08