

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Tuesday 5th January 2021 at 7.20pm

Held remotely on Zoom

Present: Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr Bjorn Watson (BW), Cllr Lucy Brown (LB), Cllr Connor Farrelly (CF), Cllr Gerard Pearson (GP), Cllr David Pratt (DP)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public: Prospective Councillor Mr C Taylor, Mrs Burbidge, Mr Chaston

21/01	APOLOGIES FOR ABSENCE Cllrs Jenkins and Coffey.	Action:
21/02	DECLARATIONS OF INTEREST None	
21/03	MINUTES OF THE MEETINGS HELD ON 7th DECEMBER 2020 The minutes of the Parish Council meetings held 7 th December were approved. Proposed: Cllr Watson, Seconded: Cllr Pratt. RESOLVED. The minutes were signed.	
21/04	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 20/288 (20/262 - 20/230 - 20/195 - 20/160 - 20/138 - 20/113 - 20/78 - 20/50 - 20/28 - 20/04 - 19/248 - 19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000. No progress. Cllr Constance noted that the B4507 was to be resurfaced in 2022. b) 20/288 (20/262 - 20/230 - 20/195 - 20/160 - 20/138 - 20/113 - 20/78 - 20/66) – School involvement with the local community. It was reported that the school was closed except for those children with special needs or with parents who were essential workers . c) 20/288 (20/270) New Website regulations. Nothing to report.	YC LJ
21/05	PUBLIC REPRESENTATION Mrs Burbidge reported on Bovis's plans to install street lights and speed bumps outside her property. This was an old property with no foundations; she expressed concern about the impact of the vibration on her property. Residents in the area were unhappy about the lack of communication from Bovis about their plans. Mr Chaston expressed concerns about the speed bumps outside his bedroom window and asked for them to be relocated. Cllr Bartle pointed out that the Parish Council had not been informed either. Cllr Constance noted that the decision would have been made at planning approval stage. She and Cllr Ware were attempting to track down the officer who made the recommendation. There should have been communication on this. Cllr Constance had insisted that the works be put on hold pending a resolution. Mrs Burbidge and Mr Chalston were asked to inform Cllr Constance if there was any activity on site on 6 th January. Cllr Constance agreed to work toward getting the speed bumps moved. Cllr Ware asked whether the residents were aware of the proposed bus stops and bus shelters; they stated that they were and were happy with them. Cllr Bartle asked whether the Parish Council should write to support this complaint. Cllr Constance felt it would be better to wait; the Parish Council may be required to write to the Policy Officer later.	

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	Mrs Burbidge and Mr Chaston were thanked for attending; they in turn thanked Cllr Constance for acting on this matter.	
21/06	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which was circulated. At the meeting she reported:</p> <ul style="list-style-type: none"> a) The information on lockdown 3 had been widely circulated. b) Vaccinations were being dealt with by the NHS not the OCC Public Health Directive. c) There will be another £500 available toward the defibrillator in the High Street. Clerk to submit an application. d) Cala had passed the development of the new school back to OCC who are now looking for funds. Cala had forecast to complete 120 homes by 2022/23. This coupled with the decline in birth rate meant that a completion of the school in 2023 would be acceptable. e) Cllr Watson had asked to be involved in the design of the school from an energy efficiency perspective. Cllr Constance reported that the design would not be open for consultation, but Cllr Watson and Cllr Constance were to keep in contact. f) Cllr Bartle questioned the birth rate calculations and noted that the current school was already overflowing. Cllr Constance agreed to raise this and ask for details of the current allocation of school places in Shrivenham. g) Eddie Read had been appointed as cabinet member for operations. <p>Cllr Constance was thanked for attending.</p>	<p>Clerk</p> <p>YC/BW</p> <p>YC</p>
21/07	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllrs Ware and Howell sent a written report which had been circulated. They also reported that</p> <ul style="list-style-type: none"> a) A resilience email was sent out this morning. b) Information was available on gov.uk about the Chancellors announcement on business support. c) There was confusion over COVID vaccinations. Shrivenham will come under Swindon. d) COVID compliance Marshals were still out and about. e) The Climate Emergency committee met on 14th December. The next meeting will be on 8th March. f) The Cabinet met on 4th December and approved Civil Parking Enforcement. It had also been approved by Full Council. It was hoped that it would be in place by November. g) A number of road improvements were taking place in Swindon. Work on the Sainsburys roundabout will have an impact on the A420. h) Garden Waste collections had been suspended for the foreseeable future. <p>Cllr Jones asked whether the Oxford Vaccine would be administered in the village. Cllr Howell was not sure but expected it to be administered in the same way as the flu vaccine.</p> <p>Cllrs Ware and Howell were thanked for attending.</p>	
21/08	COMMUNITY RESILIENCE	

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	<p>Cllr Bartle had received a report from Chris Hand. The team had everything in place, Vulnerable residents had been identified and everyone was being supported. The Emergency Foodbank would not restart; residents will be directed to Faringdon. Any problems were to be reported to Chris Hand. A doctor and an admin assistant from Elm Tree Surgery were to be on duty during the week at The Steam Museum in Swindon where all vaccines were to be delivered to patients from the Surgery. People were urged not to contact the surgery; they would be notified when their appointment had been allocated.</p>	
21/09	<p>CLIMATE EMERGENCY ACTIONS Cllr Watson reported that he had attended an Oxfordshire Growth Board webinar on low carbon houses which contained a lot of useful information. Cllr Constance noted that she had been pursuing the low standards of energy efficiency for some time. Developers had argued that higher standards were too expensive, and the Government did not require standards above EE3. OCC could not impose higher standards that those set by Government.</p>	BW
21/10	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <ol style="list-style-type: none"> a) Lockdown 3. The Memorial Hall was closed and staff were continuing to work from home. b) Housing Need. It was announced that meeting was planned for 6th January to receive a report of the Housing Needs Questionnaire. Following considerable debate, it was felt that it was not appropriate to hold the meeting and that it should be cancelled. A written report was to be requested. Proposed Cllr Bartle, Seconded Cllr Pratt. RESOLVED. Two Councillors voted against the proposal. 	Clerk
21/11	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS Minutes of the O&F Working Group – The minutes of the O&F Working Group held on 15th December had been previously circulated. Most of the matters discussed were on the agenda for this meeting. The following matters were reported:</p> <ol style="list-style-type: none"> a) Due to issues in the cemetery it had been decided to purchase markers for the reserved grave spaces. b) The milestone beside the Bovis site had been moved but was not back in place. Mr Chaston noted that it was set too low in the ground. Cllr Jones to chase Bovis about this. c) Cllr Battle had made contact with the resident of Rhymes House. Promises which had been made regarding access to his property had not been kept but he had managed to deal with the situation. 	JJ
21/12	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <ol style="list-style-type: none"> a) Street lights and speed bumps on Townsend Road. This matter was covered in minute reference 21/05 above. b) Email from a resident about the state of the road in Stainswick Lane. The resident requested a road sweeper as the road is covered in mud and is dangerous. The Clerk to discuss with Cllr Bartle. Cllr Ware agreed to speak to officers at the Vale. 	Clerk/RB/EW

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21/13	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL None.</p>	
21/14	<p>FINANCIAL MATTERS</p> <ul style="list-style-type: none"> a) Finance Reports – November 2020. The reports were presented and approved. They had previously been signed at the O&FWG. No issues had been raised. Proposed: Cllr Bartle, Seconded: Cllr Pratt. RESOLVED. b) December Payments – Cllr Watson proposed ratifying the payments which had been approved at the O&FWG. Cllr Pratt seconded. RESOLVED. c) Budget and Precept request for 2021/22. The latest version of the 2021/22 budget had previously been circulated with a precept proposal of £118k. Cllr Bartle suggested that it could be increased to £120k with the extra being used either to support the Memorial Hall or to cover any unforeseen costs on the Sports Pavilion. Cllr Pratt proposed submitting a precept of £120k. Cllr Watson seconded. RESOLVED. The budget details to be finalised at the next O&FWG. d) Request for grant from South and Vale Citizens Advice. The grant request was presented but there was no money available in the budget. 	
21/15	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <ul style="list-style-type: none"> a) S/20/1528 - Land East of The A419, Between Commonhead Roundabout And Land North of Wanborough Road, Swindon. Variation of conditions 3 - 7, 9, 11, 12, 14, 15, 17 - 22, 24 and 26 from previous permission S/19/0703 for the construction of a new road, to link the A419 Commonhead Roundabout to the proposed New Eastern Villages (NEV) development including improvements to the existing Commonhead Roundabout and Pack Hill, new junctions with Pack Hill, The Marsh and Wanborough Road, new footway/cycleway and associated earthworks, drainage works and landscaping. The Parish Council had no comment to make. 	
21/16	<p>PLANNING MATTERS – DECISIONS</p> <ul style="list-style-type: none"> a) P20/V2974/HH - Mews Cottage, 22 Hazels Lane. Proposed first floor extension over existing ground floor to create an extra bedroom. Awaiting determination. b) P20/V2893/HH - 37 Station Road. Single storey extension to the rear of the existing utility room. The utility room has a flat roof and the proposal is to match this and extend 3m from the back. The width of the extension will roughly match that of the utility room (3.35m). Total area approximately 10m². Brickwork, 	

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	<p>new window and back door to match the existing house. Awaiting determination.</p> <p>c) P20/V2125/FUL - April Cottage, 39 Stallpits Road. Development of five 1.5 Storey dwellings to the rear of April Cottage. Amended plans had been received which reduced the number of houses from 5 to 4 including 2 bungalows. The Parish Council maintained its objection to the application on the grounds that there was no local need. Awaiting determination.</p> <p>d) P20/V1279/FUL - Land at Townsend Road. Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Amended plans had been received. There were some design changes but no significant difference. No local need was demonstrated and the reasons why the site could not be used for employment were flawed. The Parish Council maintained its objection. Awaiting determination.</p>	
21/17	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala site, Highworth Road. There was no update available. Cllr Bartle recorded his disappointment over the school situation.</p>	
21/18	<p>COMMUNITY SPEEDWATCH</p> <p>Cllr Pearson reported that he had written to Matthew Barber about his comments supporting Speedwatch. He was awaiting a response. Cllr Pearson had also contacted the volunteers to establish whether they were still interested in being involved. Approximately half of them said they were. The remainder have not yet replied.</p>	GP
21/19	<p>UPDATE ON THE SPORTS PAVILION</p> <p>Cllr Watson reported that PJE have accepted the letter of intent. A pre-contract meeting had been arranged for the end of February to discuss the contract set-up. The funding report had gone through the relevant committees at the Vale and was to go before Cabinet. The Vale legal department are preparing the third-party funding agreement.</p>	BW
21/20	<p>S106/CIL FUNDING</p> <p>Still awaiting the funds for the MUGA. Nothing else to report.</p>	BW
21/21	<p>COMMUNITY ART PROJECT</p> <p>No progress.</p>	LJ
21/22	<p>ALLOTMENTS REPORT Cllr Jones reported that there were 8 empty plots. So far one volunteer had come forward to help clear them. There were a number of tasks on the wish list for the next financial year; these needed to be prioritised. Cllr Jones requested funds to spray a plot that was heavily infected with Mares Tail. LF confirmed that there was some money available and agreed to get a quote. LF to establish the window for the work.</p> <p>a) Water Tanks. No progress. Nothing to be done until the next financial year.</p>	<p>JJ</p> <p>LF</p> <p>BW</p>

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21/23	REPORT ON ENVIRONMENTAL MATTERS a) Rights of Way. Richard Crawford (Cala Homes) was to address the signage issues; this was in hand. b) Countryfile Challenge. Cllr Watson had applied to the Woodland Trust for 105 trees. It was hoped that they would be planted in Coppidthorne Meadow. It will be February before it is known whether the application was successful. If so the trees were to be planted in March. The School was keen to be involved. c) Tuckmill Meadows SSSI. Cllrs Watson and Ware were to meet with Dominic Lamb but this was postponed until the end of February. Cllr Bartle asked whether Dominic Lamb could be pushed for progress, Cllr Ware agreed to speak to him. Cllr Howell suggested that Cllr Bartle raise the matter at the next full meeting of the VWHDC on 12 th February. Cllr Howell to work with Cllr Bartle on this. d) Longcot Road Footpath. The OCC Countryside Officer had visited the site and agreed to discuss the matter with Taylor Wimpey.	BW EW RB/SH
21/24	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. a) Government Grant Scheme Cllr Farrelly noted that the qualifying regulations for the government grant scheme were unrealistic and asked whether something could be done at a local level to put pressure on higher powers to assist the Community. Cllr Farrelly to send information to Cllr Bartle.	CF/RB
21/25	DATE OF NEXT MEETING Monday 1 st February 2021 at 7pm on Zoom.	

The meeting closed at 20.45