

## SHRIVENHAM PARISH COUNCIL

**Minutes of meeting held on Monday 7<sup>th</sup> December 2020 at 7.20pm**

**Held remotely on Zoom**

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr Julia Jones (JJ), Cllr Lucy Brown (LB), Cllr David Pratt (DP)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:** Prospective Councillor Mr C Taylor, Mrs P Hockley

<b>20/285</b>	<b>APOLOGIES FOR ABSENCE</b> Cllrs Coffey, Farrelly and Jenkins.	<b>Action:</b>
<b>20/286</b>	<b>DECLARATIONS OF INTEREST</b> None	
<b>20/287</b>	<b>MINUTES OF THE MEETINGS HELD ON 2<sup>ND</sup> NOVEMBER 2020</b> The minutes of the Parish Council meetings held on 2 <sup>nd</sup> November were approved subject to Cllr Pearson being added to the attendees. Proposed: Cllr Watson, Seconded: Cllr Jones. RESOLVED. The minutes were signed.	
<b>20/288</b>	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> a) <b>20/262 (20/230 -20/195 - 20/160 - 20/138 - 20/113 -20/78 - 20/50 - 20/28 - 20/04 - 19/248 - 19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000.</b> No progress. Cllr Constance has reminded OCC of the importance of this and will chase again. b) <b>20/262 (20/195 - 20/160 - 20/138 - 20/113 - 20/78 - 20/50 - 20/28 - 20/04 - 19/264) – Bus Shelter by Allotments.</b> Cllr Watson reported that the installation was complete. Awaiting additional funds in order to install a new fence behind the shelter. c) <b>20/262 (20/230 - 20/195 - 20/160 - 20/138 - 20/113 - 20/78 - 20/66) – School involvement with the local community.</b> Nothing to report. d) <b>20/270 New Website regulations.</b> Nothing to report. e) <b>20/270 New Defibrillator.</b> Cllr Constance was thanked for her grant toward the new defibrillator. John Lloyd was thanked for arranging the installation.	YC  CLOSED  LJ  CLOSED
<b>20/289</b>	<b>PUBLIC REPRESENTATION</b> Mrs Hockley thanked the Parish Council for the installation of the new bus shelter.	
<b>20/290</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Constance had sent a written report which was circulated. At the meeting she reported: a) The COVID vaccination programme starts on 8 <sup>th</sup> December. It is expected that it will first be given to hospital and care home staff, followed by those over 80. Storage requirements mean that it will need to be held at hospital hubs. It is likely that Shrivenham residents will go to Swindon rather than Oxford.	

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	<p>b) OCC intends to rework the Speedwatch programme. County Councillors are working the Oxfordshire Fire &amp; Rescue and TVP.</p> <p>c) She is hopeful of a 20mph speed limit in all villages in Oxfordshire. This was a major motion going before full council.</p> <p>d) A Climate Action Group had been established which defined the actions OCC will take on Climate Emergency. Ambition to reach Carbon net zero by 2030.</p> <p>e) OCC is consulting on a zero emissions programme for Oxford City.</p> <p>Cllr Constance was thanked for attending.</p>	
<b>20/291</b>	<p><b>DISTRICT COUNCILLORS REPORT</b></p> <p>Cllrs Ware and Howell sent a written report which had been circulated. They also reported that</p> <p>a) They will continue to share any information relating the COVID</p> <p>b) COVID Marshals visited the area last week.</p> <p>c) The Climate Emergency Committee were to hold a vision for Climate Emergency.</p> <p>d) Civil Parking Enforcement was approved by Cabinet on Friday and was to go before full Council on Wednesday 9<sup>th</sup> December.</p> <p>e) There will be free parking in the towns in the Vale in the run up to Christmas.</p> <p>f) OCC had objected to the Townsend Road planning application and has raised the issue of school places with Cllr Constance.</p> <p>g) Both the Townsend Road and April Cottage applications had been called in.</p> <p>h) Work was expected to start on the Southern Connector Road (New Eastern Villages) early in the New Year.</p> <p>i) Work on the White Hart roundabout and Symmetry Park was continuing.</p> <p>Cllrs Ware and Howell were thanked for attending.</p>	
<b>20/292</b>	<p><b>COMMUNITY RESILIENCE</b></p> <p>Cllr Bartle reported that Chris Hand had received positive comments from residents on the help received from the Community Resilience team. Everything was running smoothly.</p>	
<b>20/293</b>	<p><b>CLIMATE EMERGENCY ACTIONS</b></p> <p>Cllr Watson reported that he had attended an online webinar from the Reading Action Group. He offered to send a set of notes to Cllr Constance. He had also attended the Sustainable Shrivenham AGM. They have received a grant from Westmill Solar in support of their activities. Cllr Watson has calculated the carbon footprint for the Memorial Hall, it was not too bad, being in the middle of the figure for most Community Halls. The Co-Op are bringing forward a tariff to enable villagers to benefit from Westmill Electricity.</p>	BW
<b>20/294</b>	<p><b>CHAIRMAN'S ANNOUNCEMENTS.</b></p> <p>a) <b>Resignation.</b> Derek Day had resigned due to work commitments. His new job made it difficult for him to contribute.</p> <p>b) <b>Parking in the village.</b> Two complaints had been received about parking in the village, one in Manor Close the other in Hazels Lane. Cllr Bartle asked if there were any ideas on how to deal with these issues. Mr Taylor reported that the school</p>	

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	<p>had asked parents not to park in Manor Close. Cllr Pearson reported that there was a lot of pavement parking in Stallpits Road especially on Saturdays when there were football matches. Cllr Pratt suggested that all that could be done was to report the issue to the Police as the Parish Council did not have the powers to deal with these matters. Cllr Constance reported that there will be more powers available when Civil Parking Enforcement is introduced, Clerk to write to the complainants asking them to report pavement parking to the Police.</p>	Clerk
20/295	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b>  <b>Minutes of the O&amp;F Working Group</b> – The minutes of the O&amp;F Working Group held on 24<sup>th</sup> November had been previously circulated. All the matters discussed were on the agenda for this meeting and there was nothing else to report.</p>	
20/296	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b>  <b>a) 20's Plenty for Oxfordshire.</b>  An email had been circulated about this campaign. They were seeking the support of Parish Council. Cllr Constance urged that the Parish Council consider giving support. This was agreed. Proposed Cllr Watson, Seconded Cllr Pratt. RESOLVED.</p>	
20/297	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b>  <b>a) ONPA (Oxfordshire Neighbourhood Plans Alliance) meeting.</b> Cllr Watson attending this virtual meeting. He reported that there were 90 Neighbourhood Plan groups in Oxfordshire. 36 have plans which have been 'Made'. The Government is under pressure to get rid of Neighbourhood Plans. Under the proposals called 'Planning for the Future' they would become unnecessary. ONPA are fighting these proposals and have made similar objections to those submitted by the Parish Council. A presentation was given on settlement boundaries and settlement hierarchies.</p>	
20/298	<p><b>FINANCIAL MATTERS</b>  <b>a) Finance Reports – October 2020</b> – The reports were presented and approved. They had previously been signed at the O&amp;FWG. No issues had been raised. Proposed: Cllr Watson, Seconded: Cllr Pearson. RESOLVED.  <b>b) November Payments</b> – Cllr Watson proposed ratifying the payments which had been approved at the O&amp;FWG. Cllr Pratt seconded. RESOLVED.  <b>c) Membership of CPRE</b> - the fee was £36. Cllr Bartle proposed continuing with membership. Cllr Jones seconded. RESOLVED.  <b>d) External Audit Report 2019/20.</b> The report had previously been circulated. The report was accepted. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED. JE and LF were thanked for their work.</p>	

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	<p>e) <b>Interim Audit Report 2020/21.</b> The internal audit report had previously been circulated. The recommendations were read out and noted. Cllr Bartle proposed accepting the report. Cllr Pratt seconded. RESOLVED.</p> <p>f) <b>Draft Budget and Precept request for 2021/22.</b> Cllr Bartle explained the reasoning behind the proposal for a precept of £118,000. The draft budget presented allowed for a grant of £42,000 to VBT and an additional £6,000 for staff transfers. Cllr Bartle disagreed with the grant to VBT; he felt additional funds were required in Parish Council reserves in order to support the Sports Pavilion development. It was agreed that the matter would be reconsidered at the December O&amp;FWG and put before the Council in January for agreement.</p>	Clerk
20/299	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P20/V2876/AG - Stainswick Farm, Stainswick Lane.</b> New agricultural store. The Parish Council had no objection to this application. The Vale later advised that planning permission was not required.</p> <p>b) <b>P20/V2974/HH - Mews Cottage, 22 Hazels Lane.</b> Proposed first floor extension over existing ground floor to create an extra bedroom. The Parish Council had no objections to this application.</p> <p>c) <b>P20/V2893/HH - 37 Station Road.</b> Single storey extension to the rear of the existing utility room. The utility room has a flat roof and the proposal is to match this and extend 3m from the back. The width of the extension will roughly match that of the utility room (3.35m). Total area approximately 10m<sup>2</sup>. Brickwork, new window and back door to match the existing house. Cllr Jones declared an interest. The Parish Council had no objection to the application.</p>	
20/300	<p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P20/V2603/FUL - Pennyhooks Farm.</b> Cattle shed with approach track and apron. Permission granted.</p> <p>b) <b>P20/V2610/FUL - Pennyhooks Farm.</b> Hay store with shared approach track and apron. Permission granted.</p> <p>c) <b>P20/V2106/HH - Viewlands, Stainswick Lane.</b> Rear first Floor extension. Application withdrawn.</p> <p>d) <b>P20/V2125/FUL - April Cottage, 39 Stallpits Road.</b> Development of five 1.5 Storey dwellings to the rear of April Cottage. Amended plans had been received which reduced the number of houses from 5 to 4 including 2 bungalows. The Parish Council maintained its objection to the application on the grounds that there was no local need. Awaiting determination.</p> <p>e) <b>P20/V2268/HH - Broadleaze Farm, Longcot Road.</b> Erection of 4 bay garage. Permission granted.</p>	

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	<p>f) <b>Broadleaze farm - retrospective.</b> The existing barn had been taken down and the new house is on the same footprint. Materials were being reused. Permission refused.</p> <p>g) <b>P20/V1279/FUL - Land at Townsend Road.</b> Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Amended plans had been received. There were some design changes but no significant difference. No local need was demonstrated and the reasons why the site could not be used for employment were flawed. The Parish Council maintained its objection.</p>	
<b>20/301</b>	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p> <p>a) <b>Cala site, Highworth Road.</b> A meeting had been held with Cala. The new school was to be built by OCC in 2022, opening in September 2023. The Phase 2 Reserved Matters application is due to be submitted on 6<sup>th</sup> March. There will be no change to the number of units and the shop will be included. The new roundabout has technical approval, the design has been agreed and the funding is in place. Awaiting a new contact within Cala as the current person was leaving. It was reported that the Project Manager on site had received a second award, a seal of excellence. Cllr Bartle to make contact with him.</p>	RB
<b>20/302</b>	<p><b>COMMUNITY SPEEDWATCH</b></p> <p>Cllr Pearson reported that the Police were to lead on Speedwatch. Cllr Pearson to write to them, He will also check whether the list of volunteers is still valid.</p>	GP
<b>20/303</b>	<p><b>UPDATE ON THE SPORTS PAVILION</b></p> <p>Cllr Watson reported that the S106 application had gone through all the Vale departments; none had come forward with any issues. The application was to be considered by the Strategic Management Team on Wednesday 9<sup>th</sup> December. The report will then go to the Vale Cabinet briefing on 15<sup>th</sup> January, to the Cabinet meeting on 5<sup>th</sup> February and to Full Council on 10<sup>th</sup> February. A letter of intent had been sent to the Contractors. Cala had been asked to consider bringing forward the remaining S106 contribution. The request had been passed to the regional director for consideration.</p>	BW
<b>20/304</b>	<p><b>S106/CIL FUNDING</b></p> <p>This was covered in minute reference 20/203 above. Nothing further to report.</p>	BW
<b>20/305</b>	<p><b>COMMUNITY ART PROJECT</b></p> <p>No progress.</p>	LJ

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<b>20/306</b>	<p><b>ALLOTMENTS REPORT</b> Cllr Jones reported that there were 6 empty plots. All needed a lot of work. Cllr Bartle was to issue an appeal for volunteers to help tidy the plots. He suggested offering the plots rent free for two years to anyone willing to clear one. Allotment inspections were to take place on 8<sup>th</sup> December.</p> <p>a) <b>Water Tanks.</b> No progress.</p>	<p><b>JJ/JE/JS</b></p> <p><b>BW</b></p>
<b>20/307</b>	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p>a) <b>Rights of Way.</b> Cllr Watson had written to Cala about the footpath diversion signs, asking that they be reinstated. The Right of Way across the Golf Course was unclear as there were no signs. Jane Archer was liaising with the club on this.</p> <p>b) <b>Countryfile Challenge.</b> The challenge is to Plant Britain. Cllr Watson urged the Parish Council to take this up. He has contacted the school; they are keen to become involved. The Woodland Trust was to provide packs of trees free of charge provided they are planted on publicly accessible land. Cllr Watson suggested Coppidthorne Meadow and the edge of the Recreation Ground might be suitable locations. Cllr Bartle proposed supporting the initiative. Cllr Pratt seconded. <b>RESOLVED.</b></p> <p>c) <b>Tuckmill Meadows SSSI.</b> BW reported that something needed to be done about the SSSI. The Vale had not been successful in getting a wildlife organisation interested and the site was now overgrown. Cllr Watson felt that there needed to be Community Involvement along with local landowners. Effective Management of the site needed to be identified. There followed a detailed discussion on the matter. Cllr Bartle was not in favour of any Parish Council involvement due to potential cost implications. It was agreed that further discussion would take place once there had been a meeting between the Vale and Natural England.</p> <p>d) <b>Longcot Road Footpath.</b> The OCC Countryside Officer was to visit the site again in the coming week because of an issue over disabled access.</p>	<p><b>BW</b></p>
<b>20/308</b>	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b></p> <p>Nothing.</p>	
<b>20/309</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday 5<sup>th</sup> January 2021 at 7pm on Zoom.</p>	

The meeting closed at 20.48