

## SHRIVENHAM PARISH COUNCIL

**Minutes of meeting held on Monday 2<sup>nd</sup> November 2020 at 7.20pm**

**Held remotely on Zoom**

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr David Pratt (DP), Cllr Lucy Brown (LB), Cllr Liz Jenkins (LJ), Cllr Julia Jones (JJ), Cllr Gerard Pearson (GP)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:** Prospective Councillor Mr C Taylor

|               |   |                                      |
|---------------|---|--------------------------------------|
| <b>20/259</b> | <b>APOLOGIES FOR ABSENCE</b><br>Cllrs Coffey and Farrelly .   | <b>Action:</b>                       |
| <b>20/260</b> | <b>DECLARATIONS OF INTEREST</b><br>None   |                                      |
| <b>20/261</b> | <b>MINUTES OF THE MEETINGS HELD ON 5<sup>TH</sup> AND 19<sup>TH</sup> OCTOBER 2020</b><br>The minutes of the Parish Council meeting held on 5 <sup>th</sup> October and the extraordinary meeting held on 19 <sup>th</sup> October were approved. Proposed: Cllr Pratt, Seconded: Cllr Jones. RESOLVED. The minutes were signed.  |                                      |
| <b>20/262</b> | <b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b><br>a) <b>20/230 (20/195 - 20/160 - 20/138 - 20/113 -20/78 - 20/50 - 20/28 - 20/04 - 19/248 - 19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000.</b> Cllr Constance agreed to try and get this resolved.<br>b) <b>20/195 (20/160 - 20/138 - 20/113 - 20/78 - 20/50 - 20/28 - 20/04 - 19/264) – Bus Shelter by Allotments.</b> The bus shelter had been installed. Consideration to be given to the erection of a fence behind the bus shelter. BW to contact Shrivenham Fencing for a quote. Cllr Pratt asked whether the fence could be ‘shaved’ to improve visibility.<br>c) <b>20/230 (20/195 - 20/160 - 20/138 - 20/113 - 20/78 - 20/66) – School involvement with the local community.</b> Nothing to report.<br>d) <b>20/230 (20/201) - Support for the Local Electricity Bill.</b> Cllr Bartle read out the letter that had been sent to our MP. It was noted that he is underwriting the bill. | YC<br><br>BW<br><br>LJ<br><br>CLOSED |
| <b>20/263</b> | <b>PUBLIC REPRESENTATION</b><br>Nothing raised  |                                      |
| <b>20/264</b> | <b>COUNTY COUNCILLORS REPORT</b><br>Cllr Constance had sent a written report which was circulated. In it she reported<br>a) on the decision to move Oxford City into COVID tier 2 with the remainder of the county remaining in tier 1.<br>b) OCC had approved the proposal to introduce Civil Parking Enforcement. This still needed to be approved by the District  |                                      |

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|                      | <p>Councils. Longer term it was hoped that this could also be applied to villages.</p> <ul style="list-style-type: none"> <li>c) That she was pleased that the new bus shelter had been installed.</li> <li>d) That she approved in principle the request for a grant from the Councillor Priority Fund to help with the cost of a new defibrillator in the High Street. She was awaiting confirmation of the cost of projects elsewhere before she could confirm how much she would be able to contribute.</li> <li>e) OCC had responded to the Government's White Paper on planning highlighting the many issues it raised. Strong comment was made about the loss of local input and local knowledge.</li> <li>f) No change was expected on the devolution issue until after the election in May 2021. The Secretary of State had written to advise that those applications for a unitary authority already committed would go ahead but no new ones would be considered until these were completed.</li> </ul> <p>Cllr Constance was thanked for attending.</p>  |  |
| <p><b>20/265</b></p> | <p><b>DISTRICT COUNCILLORS REPORT</b></p> <p>Cllrs Ware and Howell sent a written report which had been circulated. They also reported that</p> <ul style="list-style-type: none"> <li>a) Lots in information had been coming from the Vale concerning the new lockdown. There were still many things to be defined. A meeting was to be held on 4<sup>th</sup> November to discuss further.</li> <li>b) Grants will become available again.</li> <li>c) The Climate Emergency Committee were to meet quarterly. All the information would be posted on the Vale website.</li> <li>d) Cllr Ware had attended a webinar on Civil Parking Enforcement. A report would be submitted later this month with the final report to go before the Council in December. The target implementation date was November 2021.</li> <li>e) A consultation was open on the Vale website about parking and EV charging in town centre car parks.</li> <li>f) The Corporate Plan had been agreed.</li> <li>g) The Vale had a new website. There had been a few issues; it was hoped they would be resolved shortly.</li> <li>h) New council offices would be built at Didcot Gateway but they were not expected to be ready until 2023.</li> <li>i) Extra garden waste could be left out during w/c 9<sup>th</sup> November.</li> <li>j) Swindon Borough Council had lost their appeal regarding access through Symmetry Park. This will have an impact on the New Eastern Villages.</li> </ul> <p>Cllrs Ware and Howell were thanked for attending.</p> |  |
| <p><b>20/266</b></p> | <p><b>COMMUNITY RESILIENCE</b></p> <p>Cllr Bartle reported that he had spoken to Chris Hand regarding the potential move to tier 2. Mr Hand had made contact with the street co-ordinators who were ready to start again if required. Cllr Jenkins reported that the teams were still supporting the vulnerable in the village. An email had been received regarding a family in need which Cllr Jenkins dealt with. She was thanked for her help with this matter.</p>  |  |

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|        | Cllr Jenkins felt that there was no need to request further financial assistance at the moment. It was also noted that there is no requirement for vulnerable people to shield at the moment, but the Government has asked them to be careful.   |                        |
| 20/267 | <b>CLIMATE EMERGENCY ACTIONS</b><br>Cllr Watson reported that he would be attending the Sustainable Shrivenham AGM which was to be held shortly.   | BW                     |
| 20/268 | <b>CHAIRMAN'S ANNOUNCEMENTS.</b><br>a) <b>New COVID Lockdown.</b> The office staff will work from home from Thursday.<br>b) <b>New Trees.</b> Four donors have come forward offering replacement trees for the Recreation Ground. The trees have been ordered and Wayne Woodman is to plant them.<br>c) <b>Parish Dinner.</b> The Parish Dinner 2021 has been cancelled due to COVID.  |                        |
| 20/269 | <b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b><br><b>Minutes of the O&amp;F Working Group</b> – The minutes of the O&F Working Group held on 26 <sup>th</sup> October were not available. Cllr Bartle reported that everything that was discussed is included on the agenda for this meeting and there was nothing else to report.  |                        |
| 20/270 | <b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b><br>a) <b>New Website regulations.</b><br>Mark Woodman has completed the audit of the website. Clerk to discuss with him prior to the next O&FWG meeting.<br>b) <b>New Defibrillator</b><br>The new unit had been ordered; awaiting delivery. Installation to be carried out by a One-Stop electrician.<br>a) <b>Letter from SAGA.</b> A letter had been received from SAGA asking for £800 to be included in next year's budget for the allotments. It was noted that other village organisations are not supported in this way. The income from the allotment rent was to be used as the landlord sees fit. Clerk to circulate a response for review.<br>b) <b>Planning.</b> Cllr Bartle reported that he intended to write to the vale concerning the assistance provided to developers, since this was financed with taxpayers money. Cllr Howell suggested asking for transparency of process and requesting that the Parish Council's voice be heard. Cllr Bartle to circulate a draft letter. | JE<br><br>JE<br><br>RB |
| 20/271 | <b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b><br>None.  |                        |
| 20/272 | <b>FINANCIAL MATTERS</b><br>a) <b>Finance Reports – September 2020</b> – The reports were presented and approved. They had previously been signed at the O&FWG. No issues had been raised. Proposed: Cllr Pratt, Seconded: Cllr Day. RESOLVED.   |                        |

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|                      | <p>b) <b>October Payments</b> – Cllr Day proposed ratifying the payments which had been approved at the O&amp;FWG. Cllr Jones seconded. RESOLVED.</p> <p>c) <b>Review of Cemetery Fees</b> - the cemetery fees were last reviewed in early 2017. Cllr Bartle proposed a small increase to take effect from 1<sup>st</sup> January 2022. Burial plots were to increase to £330 for a single plot and £600 for two side-by-side plots. Cremation plots would increase to £85. The interment fee was to increase to £200 for burials and £150 for cremations. There would be no charge for the interment of persons under the age of 18. There was to be a £10 increase on each memorial fee. The proposal was agreed. Proposed Cllr Pratt, Seconded Cllr Day. RESOLVED.</p>   |  |
| <p><b>20/273</b></p> | <p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P20/V2603/FUL - Pennyhooks Farm.</b> Cattle shed with approach track and apron. Response due by 13<sup>th</sup> November. The Parish Council had no objection to this application. Proposed Cllr Bartle, Seconded Cllr Jones. RESOLVED.</p> <p>b) <b>P20/V2610/FUL - Pennyhooks Farm.</b> Hay store with shared approach track and apron. Response due by 13<sup>th</sup> November. The Parish Council had no objection to this application. Proposed Cllr Bartle, Seconded Cllr Jones. RESOLVED.</p>  |  |
| <p><b>20/274</b></p> | <p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P20/V2106/HH - Viewlands, Stainswick Lane.</b> Rear first Floor extension. The Parish Council objected on grounds of design, as it did not fit into local area. Awaiting determination.</p> <p>b) <b>P20/V2125/FUL - April Cottage, 39 Stallpits Road.</b> Development of five 1.5 Storey dwellings to the rear of April Cottage. The Parish Council objected on grounds that there was a lack of need for these additional dwellings. Awaiting determination.</p> <p>c) <b>P20/V1992/HH - 1 Martens Close.</b> Replace single storey brick, glass and PVC conservatory with single storey brick and tile extension to match existing house. As this was a limited rear extension the Parish Council had no objections. Permission granted.</p> <p>d) <b>P20/V2268/HH - Broadleaze Farm, Longcot Road.</b> Erection of 4 bay garage. The Parish Council had no objections. Awaiting determination.</p> <p>e) <b>Broadleaze farm - retrospective.</b> The existing barn had been taken down and the new house is on the same footprint. Materials were being reused. The Parish Council had no objections. Awaiting determination.</p> <p>f) <b>P20/V1279/FUL - Land at Townsend Road.</b> Redevelopment of the site to provide 10 new dwellings</p> |  |

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|        | (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Awaiting determination.  |                                  |
| 20/275 | <b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b><br>a) <b>Cala site, Highworth Road.</b> A meeting had been arranged with Cala for w/c 9 <sup>th</sup> November.  |                                  |
| 20/276 | <b>COMMUNITY SPEEDWATCH</b><br>Nothing to report. Cllr Ware was to invite Cllr Barber to the next NAG meeting. It was anticipated that this would take place before Christmas.  | <b>EW</b>                        |
| 20/277 | <b>UPDATE ON THE SPORTS PAVILION</b><br>This was covered in the emergency meeting held before this meeting.   | <b>BW</b>                        |
| 20/278 | <b>S106/CIL FUNDING</b><br>This was covered in the emergency meeting held before this meeting.  | <b>BW</b>                        |
| 20/279 | <b>COMMUNITY ART PROJECT</b><br>No progress.  | <b>LJ</b>                        |
| 20/280 | <b>ALLOTMENTS REPORT</b> Cllr Jones reported that volunteers had removed the mound of earth left after the bus shelter installation. Three plot holders had been asked to tidy their plots. Cllr Jones and Julie Sarsons are to review the work required in the allotments. Clerk to liaise with Cllr Jones regarding plot holder membership of the NSALG.<br>a) <b>Water Tanks.</b> No progress. | <b>JJ/JE/JS</b><br><br><b>BW</b> |
| 20/281 | <b>REPORT ON ENVIRONMENTAL MATTERS</b><br>Cllr Watson reported that a working party had cleared the leaves in Church Walk and Stocks Island had been tidied. A working party was to be arranged to clear leaves from public spaces in Fairthorne Way.   | <b>BW</b>                        |
| 20/282 | <b>REPORTING MECHANISM FOR LOCAL INCIDENTS.</b><br>Cllr Pearson requested that an email address be set up for this purpose. Information to be included in the next Parish Jottings.   | <b>CLOSED</b>                    |
| 20/283 | <b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b><br>Nothing.  |                                  |
| 20/284 | <b>DATE OF NEXT MEETING</b><br>Monday 7 <sup>th</sup> December at 7pm   |                                  |

The meeting closed at 20.08