

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th October 2019 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Chris Hand (CH), Cllr John Lloyd (JL), Cllr Julia Jones (JJ), Cllr Liz Jenkins (LJ), Cllr Derek Day (DD)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public:

19/201	APOLOGIES FOR ABSENCE Cllr Bjorn Watson, Cllr Connor Farrelly, Cllr Gerard Pearson, County Cllr Yvonne Constance.	Action:
19/202	DECLARATIONS OF INTEREST None.	
19/203	MINUTES OF THE MEETING HELD ON 2nd SEPTEMBER 2019 Cllr Hand proposed approving the minutes. Cllr Lloyd seconded. RESOLVED. The minutes were signed.	
19/204	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/182 (19/159 - 19/136)- Update on IT Upgrade. Everything has been installed. Complaints have been received about the new phone system regarding the delay on answering, the hold music and the call volume. Clerk to contact Systemagic. b) 19/182 (19/159 - 19/145) – Road Surface on B4000. There has been no improvement. Cllr Ware to contact Cllr Constance. c) 19/182 (19/166) – Repair of VAS on Townsend Road. The new VAS has been ordered. Awaiting an installation date. d) 19/182 (19/166) – Update on Gardening Club tree. Cllr Lloyd has met with the gardening club. The proposal is to plant a tree 20m further down from the oak and 7m in front of the path. This was agreed. Proposed Cllr Lloyd, Seconded Cllr Pratt. RESOLVED. Cllr Lloyd to liaise with the gardening club. e) 19/189 – To consider the 75th Anniversary of VE day on 8th May 2020. It was reported that the fete committee are planning an event. Cllr Jenkins suggested a display in the Heritage Centre. Cllrs Jenkins and Jones to look into this.	Clerk EW JL LJ/JJ
19/205	PUBLIC REPRESENTATION No members of the public present.	
19/206	COUNTY COUNCILLORS REPORT No report.	
19/207	DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell reported: Climate Emergency –A new Climate Emergency Advisory Committee has been created. This will be non-decision making but will make recommendations to Cabinet. The inaugural meeting will take place on Tuesday 15 October. The agenda includes Options for the Future and next steps, This is a public meeting and will commence at 6pm. The Vale aims to work with parishes on this. Local Plan Part 2 – As previously report the Planning Inspector has declared that the LPP2 is sound and is subject to local democratic approval. The new administration has spent a great deal of time to understand the implications of adopting or not and the options available. The Plan was considered by the Vale Cabinet on Friday 4 October and the decision to adopt the Plan will be recommended to full	

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	<p>Council on Wednesday 9 October. Cllr Bartle will address the Council at this meeting.</p> <p>Assuming that full Council adopts the plan there is still an issue with regard to South Oxfordshire's Local Plan which is currently with the Planning Inspectorate. South Oxon's new Cabinet are recommending to their full Council on 10 October that the plan be withdrawn and a new plan prepared. If agreed there will be a number of issues that will directly affect the Vale. The first will affect the five year land supply. The Leader of the Vale has written to the Leader of South Oxon reminding her of the unintended consequences of the recommendation,. Her letter is available on the Vale's website.</p> <p>The impact on the Watchfield and Shrivenham Ward and the Vale as a whole cannot be underestimated should South Oxon decide to withdraw their plan. This will result in the Councils losing planning control and speculative developers will again use the lack of a five year land supply as a means of building yet more dwellings in our local communities. Cllr Bartle will be writing to the leader of SODC. A letter sent to Cllr Watson on the SODC matter was read out.</p> <p>Planning: Construction continues on all four sites in Shrivenham. The delay in the use of the A420 access road has finally been resolved.</p> <p>Shrivenham Football Club – The Football Club has received £11,000 of S106 monies to improve pitch drainage. This funding has been a long time coming but is most welcome.</p> <p>Land South of Steeds Farm -The independent Financial Viability Assessment commissioned by the Vale has been received but further information is awaited from the developer.</p> <p>Oxford to Cambridge Expressway –The public consultation for this proposal has not yet been published.</p> <p>Household Enquiry - Yellow Letter – Residents are reminded to complete the information required and return to the Vale asap. If they haven't responded by 5 October Officers will be knocking on their doors.</p> <p>Civic Parking Enforcement – Consultants have been appointed to undertake a feasibility study and prepare a report for Cabinet. Cllr Ware will be attending a presentation at the Vale on 11 November and will report back to Parish Councils.</p> <p>Electric Blanket Testing – OCC's Fire & Rescue Service have arranged an Electric Blanket Testing programme. For the Western Vale the service will be at the Old Mill Hall in Wantage. To book an appointment ring 01865 895999 or</p> <p>Government Funding to Local Authorities – the Leader of the Vale has written to the Secretary of State expressing concern of the lack of financial certainty from the Government. A response is awaited. Cllrs Ware and Howell were thanked for attending.</p>	
19/208	<p>CLIMATE EMERGENCY ACTIONS Carried forward to November due to Cllr Watson's absence.</p>	C/F BW
19/209	<p>CHAIRMAN'S ANNOUNCEMENTS:</p> <p>a) The VWHDC and SODC Local plans. Cllr Bartle has written to the leader of the Vale, highlighting concern over the return of speculative development, and will attend the Vale meeting on 9th October. He will also write to SODC urging them not to abandon their plan.</p> <p>b) Dropped Kerbs Cllr Bartle has written to Cllr Constance regarding dropped kerbs in the village. Cllr Lloyd is</p>	RB

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	investigating where they are required and has identified 23 areas of concern. These will need to be prioritised. A meeting with OCC is scheduled for 16 th October.	
19/210	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 17th September were circulated. The highlights were summarised by Cllr Bartle:</p> <ul style="list-style-type: none"> - A meeting was held with Thames Water. They have started work in the High Street today. - Cllr Bartle has noticed markings in Vicarage Lane and Catherine Close. This is for worked planned by SSE. Timings for the work to be established. <p>b) Village Security Meeting – Two actions arose from this meeting: 1) Cllr Farrelly to liaise with local business and 2) Cllr Bartle to write to Thames Valley Police and Wiltshire Police. The letters have been written and replies received. These were generally unhelpful although the Thames Valley PCC was more helpful and agrees that there is potentially a lack of liaison between the three forces in the area.</p> <p>c) L&G Show Homes. Cllr Bartle attended the formal opening of the L&G show homes.</p>	CF
19/211	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Bollards on the High Street. A complaint has been received about parking on the pavement by one stop. OCC have stated that the remedy is to install 6 bollards, but they have no funds available. It was agreed that the Parish Council contribute half the cost, if OCC can find the remainder. Proposed: Cllr Hand, Seconded Cllr Day. RESOLVED. Clerk to write to OCC.</p> <p>b) Village Dinner. It was suggested that the Bishop of Dorchester be invited. Cllr Bartle to write to him.</p> <p>c) Circular Walk leaflet. The circular walk leaflet needs updating. A meeting is being held with L&G on 9th October. Cllr Bartle to ask if they can help with this.</p>	Clerk RB RB
19/212	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Planning Training. Cllr Jones attended planning training run by the Vale. It included workshops on Enforcement, Neighbourhood Planning, S106 and Permitted development. A useful table was provided that may help when developing consultation responses. Cllr Jones to circulate this.</p> <p>b) NEV exhibition. Cllr Jones attended the NEV exhibition. The impact of the development on Shrivenham from a traffic perspective will be horrendous but no consideration has been given to the impact outside Wiltshire. Cllr Jones to circulate notes.</p>	JJ JJ
19/213	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – August 2019 – The reports were presented and approved. They had previously been signed at the O&FWG. Proposed: Cllr Hand, Seconded: Cllr Pratt. RESOLVED.</p> <p>b) September Payments – Cllr Hand proposed ratifying the payments which had been approved at the O&FWG. Cllr Pratt seconded. RESOLVED. The payments list was signed.</p>	

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19/214	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <ol style="list-style-type: none">1. Swindon Local Plan – Emerging Strategies Consultation. Shrivenham Parish Council made a response to the Swindon Local plan some time ago. No response submitted due to timeframe.2. P19/V2162/FUL - Land at North of Shrivenham Highworth Road. Variation of condition 1 (approved Plans) of application P18/V0862/RM. As amended by plans JSL2882_501C, JSL2882_502C, JSL2882_503C, JSL2882_504E, JSL2882_505E, JSL2882_506C, JSL2882_507C, JSL2882_508C, JSL2882_509C and updated Residential Travel plan submitted on 22 August 2018. No objection. Proposed Cllr Bartle, Seconded Cllr Hand. RESOLVED.3. P19/V2091/HH – Swiss Cottage, Northford Road. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor. No objection. Proposed Cllr Jones, Seconded Cllr Jenkins. RESOLVED.4. P19/V2179/HH – 7 Berens Road. Shelter and charging point for electric vehicle. Awaiting determination. No objection. Proposed Cllr Pratt, Seconded Cllr Bartle. RESOLVED. <p>PLANNING MATTERS – DECISIONS</p> <ol style="list-style-type: none">5. P19/V1677/HH – 1 Constantine Close. Single storey rear extension. Permission granted.6. P19/V1763/HH – Magnolia Cottage, 1 Curtis Road. Single storey rear extension, replacement flat roof dormer window with pitched dormer window and internal alterations. Permission granted.7. P19/V1908/HH – 9 Charlbury Road. Erection of an ancillary granny annexe. Permission granted.8. P19/V1793/LB – 44 High Street. Window repairs/replacements. Front door replacement and external property decoration. Permission granted.9. P19/V1911/HH – 27 Charlbury Road. Proposed front, rear and side extension and alterations. Permission granted.10. P19/V1930/HH – 48 Charlbury Road. A garage conversion which includes a small extension to join house with roof and 2 x windows. A first floor side extension about the garage to include 2x roof lights and 2 x windows. Awaiting determination.11. S/OUT/19/0582 - Lotmead Site, Eastern Villages, Swindon. Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form entry primary schools; green infrastructure; indicative primary access road corridors to A420; improvements to Wanborough Road and associated works. Awaiting determination.12. S/OUT/17/1990 – Great Stall East – Land South of A420, South Marston. Amended application for outline permission for up to 1700 houses, schools, a sports hub, green space, a park and ride and a local centre. Response due by 18th April. It was agreed to reiterate the original response. Awaiting determination.13. S/OUT/18/1943 - Inlands Farm, The Marsh Wanborough Swindon SN4 0AS. A Hybrid Planning Application for a	
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	<p>Science park and associated works to include full details of 33,507 sqm (GIA) of use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of use Class B1b (research and development) and up to 16,400 sqm (GIA) of B1c (light industrial), with associated access, parking, landscaping and drainage (all matters reserved). Awaiting determination.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS L&G site, Highworth Road. Permission has been granted for the slip road off the A420. A meeting is being held on 9th October to discuss County Contributions.</p>	
19/215	<p>COMMUNITY SPEEDWATCH No progress.</p>	RB/GP
19/216	<p>NEIGHBOURHOOD PLAN UPDATE The submission consultation is complete. The external examiner has been appointed. Cllr Howell suggested that Cllr Bartle highlights how much effort has been put into the Neighbourhood Plan when he addresses the District Council.</p>	
19/217	<p>S106/CIL FUNDING Cllr Hand has been trying to contact OCC regarding S106 funding for bus stops. Awaiting a response. MUGA – a quote has been received at circa £50k. The size of the MUGA is planned to increase to 28x15 metres. It can't be extended further due to groundwork issues. Awaiting the realisation of L&G funds. L&G have been asked whether the outstanding S106 funds could be released early. CIL will be paid at the end of October. The funds must be used carefully. Pavillion funding – the project is ready to go but there is a funding shortfall which could be reduced if all available S106 funding is used on the project. This was agreed. Proposed Cllr Hand, Seconded Cllr Bartle. RESOLVED.</p>	CH
19/218	<p>COMMUNITY ART PROJECT Design ideas have been put forward. The proposal is to use metalwork as it is local and the artist was selected because of his metalwork. As well as the entrance features the project will also encompass an art trail around the village. Cllr Bartle questioned ongoing maintenance. It was suggested that a local adoption scheme be used for maintenance. The addition of QR codes was suggested for the trail. It was agreed to go ahead with the metalwork. £500 has been made available for project costs.</p>	C/f LJ
19/219	<p>REPORT ON ENVIRONMENTAL MATTERS Sustainable Shrivenham: Monthly meetings will now take place. Cllr Lloyd requested that the Parish Council adopt the telephone kiosk in the High Street to display information on the initiative. This was agreed. Proposed Cllr Lloyd, Seconded Cllr Hand. RESOLVED. Clerk to arrange this. Work to the plane tree has been completed, as has work to the Leylandii adjacent to the allotments. Cllr Lloyd has thanked the resident.</p>	Clerk

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	Letters are to be sent out regarding overhanging trees. The Vale litter warden has achieved a fixed penalty notice. More are being pursued. The den at Coppidthorne is back in use again but a mess has been left. Cllrs Lloyd and Watson to tidy this up. Cllr Lloyd reported that the cubs want to place bird boxes on selected trees in Coppidthorne. It was agreed to encourage this. The allotment meeting was very positive. 18 people attended. Cllr Lloyd has a target of forming an Association by 1 st April 2020.	BW/JL
19/220	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. a) Leaflet 'What's on in the village' for new residents on November agenda. b) Rain or Shine – 6 th December	Clerk (agenda)
19/221	DATE OF NEXT MEETING Monday 4 th November at 7pm	

The meeting closed at 8.30pm