

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd July 2017 at 7pm

Present: Cllr Olly Church, Chair (OC), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr Bjorn Watson (BW), Cllr John Lloyd (JL), Cllr Penny Hockley (PH), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor: Cllr Yvonne Constance (YC)

District Councillor: Cllr Elaine Ware (EW)

Public: Liz Jenkins

17/143	APOLOGIES FOR ABSENCE Cllrs Bartle, Clements, Saunders and Howell sent their apologies.	Action:
17/144	DECLARATIONS OF INTEREST None.	
17/145	MINUTES OF THE MEETINGS HELD ON 5th JUNE 2017 Cllr Pratt proposed approving the minutes of the monthly meeting held on 5 th June 2017. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. The minutes were signed. Cllr Lloyd proposed approving the minutes of the confidential meeting held on 5 th June 2017. Cllr Watson seconded. Agreed Unanimously. RESOLVED.	
17/146	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/125 (17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. Data analysis is progress. b) 17/127 – Highways Issues - The roundels and other road markings have been repainted. Relocation of the illuminated mini-roundabout sign scheduled for 7 th July. c) 17/131 – Abandoned vehicles in Martens Road Car Park – One vehicle has been removed. Clerk to chase for an update on the other one. d) 17/131 – Bus Shelter, Townsend Road – It was agreed that the new shelter should be the same size as the one outside The Barrington Arms, that it should have a front and sides and also contain a seat. Proposed: Cllr Hockley; Seconded: Cllr Lloyd. RESOLVED. Cllr Hockley to send a photo. e) 17/135 – Donation of funeral bier – The suggestion regarding the BBC repair shop programme was discussed but it was agreed that the original resolution should stand.	JE PH CLOSED
17/147	PUBLIC REPRESENTATION Liz Jenkins gave a short presentation in respect of her application to join the Parish Council. Mrs Jenkins was thanked for attending.	
17/148	COUNTY COUNCILLORS REPORT Cllr Constance reported that Stanford tip has been saved. A new 7 year contract has been signed. The current opening hours will be retained. The VAS on Faringdon Road is now operational. The County has appointed a Cabinet Member for Communities – Cllr Mark Grey. The intention is to expand the powers of Oxfordshire Together. This may lead to Parish Councils being able to pay for facilities such as changes to local speed limits. There is no news on the proposals for a Unitary Authority. The school buses problem has been resolved to the satisfaction of the Defence Academy. Cllr Constance was thanked for attending.	
17/149	DISTRICT COUNCILLORS REPORT Cllr Ware reported that there was to be a Go Active Gold Thinking Panel	

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	<p>on 12th July. Work is likely to start on the Longcot Road development in August. Longcot Parish Council has expressed concern about construction traffic via Majors Road. Cllr Constance is considering a temporary speed restriction on Longcot Road and Major's Road from 60mph to either 30 or 40mph. The main area of concern is the crossroads at Longcot. Cllr Church stated that this should go some way to alleviating the concerns. Cllr Hockley suggested a 'No Construction Traffic' restriction at Kings Lane.</p> <p>The junction of Bus Stop island does not yet meet requirements. The speed hump is being redeveloped again.</p> <p>Cllr Ware asked whether a meeting had been arranged with Bovis regarding the Townsend Road development. As it hasn't she agreed to make contact with the case officer.</p> <p>The S106 agreement for the Welbeck Phase 2 development has still not been agreed. The County Council are the cause; Cllr Constance is dealing with this.</p> <p>Cllr Hand asked whether there was any possibility of making changes to the agreement. Cllr Ware agreed to investigate. Cllr Church asked when Phase 1 of the development was likely to start. This is not yet known.</p> <p>Cllr Ware reported that there will be no early decision on the unitary proposals. The three councils who did not agree with them have now submitted a counter-proposal.</p> <p>Cllr Ware was thanked for attending.</p>	EW
17/150	<p>CHAIRMAN'S ANNOUNCEMENTS:</p> <p>Parish Dinner 2018 – The hall has been booked for 10th February 2018. The next step is to consider a guest speaker.</p> <p>Report from Wing Cdr Turnbull regarding anti-Islamic graffiti – The Parish Council has acknowledged this disturbing incident and has reported it to the Police. Cllr Church hopes that it will not be the start of something more sinister.</p> <p>A Volunteer to become a Parish Partner – Cllrs Jones and Watson volunteered to attend the first meeting on 28th September.</p> <p>Letter from Shrivenham and Ashbury Benefice regarding road signs – Cllr Pratt proposed that Mr Stevens should be put in touch with Lee Turner from OCC Highways.</p>	JJ/BW JE
17/151	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>O&F Working Group – Kevin Knowles of Shrivenham Photographic Society was thanked for taking photographs of the Stainswick Lane cemetery. Cllr Lloyd will bring the images to the office. Quotes are to be obtained for repairs to the pump house roof. The title deeds are being reviewed the Collards with a view to registering all the land. Asset registers have been updated; the next step is an asset audit. A meeting is to be arranged to discuss the new website. Simon Howell to be included. A contractor has been appointed to prune the trees on the allotments.</p>	JL
17/152	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>Consultation on Didcot Garden Town – The meeting agreed that Shrivenham Parish Council had no comment to make.</p> <p>Town and Parish Forum – Cllrs Watson and Hockley agreed to attend. <u>Afternote: Cllr Watson is now unable to attend. Cllr Hockley will, therefore, not attend either.</u></p>	
17/153	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p>	

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	<p>Welcome Event meeting – Cllr Jones reported that the welcome event will be held on 23rd September. An email will be sent out to all clubs and societies inviting them to take part. Eight tables have been booked so far.</p> <p>Faringdon Freedom Parade – Cllr Bartle attended the Faringdon Freedom Parade. He offered his congratulations to all the cadets who took part.</p> <p>Meeting with Mark Gray – Cllr Bartle had previously circulated a report on the meeting. Although the meeting generated a lot of ideas there was no money available to progress them.</p> <p>CFO Community Transport Meeting – Cllr Lloyd attended. There was a lot of advice for Community Transport schemes. The Comet bus has been very positively received.</p>	
17/154	<p>FINANCIAL MATTERS</p> <p>Finance Report – May 2017 – The report was presented and approved.</p> <p>June Payments – Cllr Pratt proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval. Cllr Hand seconded. RESOLVED. The approval list was signed.</p> <p>Hall Booking for Welcome event – A request to extend the hall booking for this event to include the Vic Day hall and the kitchen was considered. The Parish Council will pay the hire charge. Cllr Hand proposed approval. Cllr Hockley seconded. RESOLVED.</p>	
17/155	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>Deadline 30th June 2017 – P17/V0922/DIS and Deadline tbc - P17/V1080/DIS – Longcot Road. Amendment to Traffic Management Plan and revised Phasing Plan. There were no objections to this application but a comment on waiting vehicles to be added. It was noted that the Heras fencing has now been moved to the correct boundary line.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>Deadline 16th May - P17/V0976/FUL – Field east of former coal yard, Station Road - Farm store with apron. The Parish Council had no objection to this application. Not yet determined.</p> <p>Deadline 19th May - P17/V0529/HH – 6 Stainswick Lane – amended plans for part garage conversion, single storey link extension etc . The Parish Council had no objection to this application.</p> <p>Deadline 28th May - P17/V1140/HH – 28 Claypits Lane – Conservatory to rear. The Parish Council had no objection to this application. Permission Granted.</p> <p>Deadline 31st May - P17/V0421/LB – 49 High Street – Listed building consent for various internal alterations and repainting of outside of building. The Parish Council had no objection to this application. Not yet determined.</p> <p>Deadline 12th June - P17/V1349/HH – 13 Colton Road – Single storey rear extension and internal alterations. The Parish Council had no objection to this application. Not yet determined.</p> <p>Deadline 12th June - P17/V1297/HH – 23 Curtis Road – New front porch, roof light on rear elevation and external alterations. The Parish Council had no objection to this application. Not yet determined.</p> <p>Deadline 15th June – P17/V1414/HH – 24 Fairthorne Way - Two storey side and rear extensions and single storey rear extension. The Parish Council had no objection to this application. Not yet determined.</p>	

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	<p>Deadline 12th May 2017 – P17/V1040/LB – 16 High Street. Retrospective application for new colour scheme to existing signage and gates. The Parish Council had no objections to this application. Permission granted.</p> <p>Deadline 7th April 2017 - P17/V0152/O – Amended plans for Wayside, Townsend Road. The amendment reduces the number of houses to 2 and includes changes to access, including the provision of turning circles. The Parish Council had no objection to the amended plans but remained concerned about access onto Townsend Road. Permission granted.</p> <p>Deadline 10th March 2017 - P17/V0366/HH – Viewlands, Stainswick Lane. Erection of double garage with bedroom above. Permission granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>Deadline 10th May 2017 – P17/V0922/DIS – Land at Longcot Road. Construction traffic management plan. Not yet determined.</p> <p>Deadline 28th April 2017 – P17/V0800/RM – Land off Townsend Road. Reserved matters application following outline planning permission. The Parish Council agreed to object to this application. Not yet determined.</p>	
17/156	<p>UPDATE ON VEHICLE ACTIVATED SIGNS PROJECT The VAS on Faringdon Road has been installed. The VAS for Highworth Road has been ordered. Awaiting installation of the post. Clerk to ask Lee Turner if Westcotec could install the post instead.</p>	JE
17/157	<p>NEIGHBOURHOOD PLAN UPDATE No report available. The next meeting will be held on 11th July.</p>	
17/158	<p>S106 FUNDING An updated S106 list has been circulated. Cllr Hand is analysing the agreements in detail. Named items will need less detail in the application process than generic ones. Applications for the funds will be considered at a working group meeting. An application has been received from the Bowls Club. Cllr Hand is liaising with them. Cllr Hand to arrange a working group meeting. Cllr Lloyd asked for an explanation of S106 to be published. Cllr Hand and the Clerk to look into this.</p>	CH CH/JE
17/159	<p>COMMUNITY EMERGENCY PLAN Richard Palacio has resigned. Cllr Lloyd has agreed to look at producing a basic emergency plan in the short term.</p>	JL
17/160	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <ol style="list-style-type: none"> 1. Cllr Lloyd reported that the virgin work is progressing well. 2. The stretch of towpath from Station Road to Steppingstone Bridge is overgrown and the work is too much for the volunteer team to handle. Cllr Lloyd to contact Community Payback. <p><i>Afternote:</i> This has since been cleared by person(s) unknown.</p>	JL
17/161	<p>DATE OF NEXT MEETING Monday 4th September at 7pm</p>	

The meeting closed at 8.25pm