

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 5th June 2017 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Bjorn Watson (BW), Cllr Peter Saunders (PS), Cllr Chris Hand (CH), Cllr John Lloyd (JL), Cllr Julia Jones (JJ)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Elaine Ware (EW), Simon Howell (SH)

Public: 1 member of the public

17/122	APOLOGIES FOR ABSENCE Cllrs Hockley, Church and Clements sent their apologies.	Action:
17/123	DECLARATIONS OF INTEREST Cllr Bartle declared an interest in item 13a. vii on the agenda.	
17/124	MINUTES OF THE MEETING HELD ON 2ND MAY 2017 Cllr Pratt proposed approving the minutes of the meeting held on 2 nd May 2017. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. The minutes were signed.	
17/125	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/106 (17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. Data collection has been completed. Comments collected from passers-by. Questionnaire prepared and delivered to residents and businesses. Detailed analysis to be carried out on the data and a report prepared. The report to be presented to the council in due course. Mr Hockley and his team were thanked for their work. b) 17/106 (17/81) – Shop frontages on the High Street. The letter has been delivered.	CLOSED
17/126	PUBLIC REPRESENTATION The member of the public present had nothing to raise with the Parish Council.	
17/127	COUNTY COUNCILLORS REPORT No report was available. The letter from Mr and Mrs Tipping was raised. Cllr Constance has responded that it may be possible to make the signs in the High Street more visible. Speeding issues are a matter of enforcement and police are not available to do this. A pedestrian crossing on Townsend Road will require funding, which is a problem. Cllr Constance has agreed to pass this to OCC officers. Cllr Ware to discuss with Cllr Constance. Cllr Bartle proposed writing to OCC about the visibility of the 20 mph signs and requesting roundels on the road. Cllr Jones seconded. RESOLVED. Clerk to write to Lee Turner. It was noted that Cllr Constance is now the cabinet member for the Environment, including Highways.	EW/YC JE
17/128	DISTRICT COUNCILLORS REPORT Cllr Ware reported that Biffa has introduced a Wheelie Bin cleaning service which is separate from the contract with the Vale. Go Active Gold is holding 'Active Thinking Panel' at the Vale's offices in Milton Park on 12 th July. The Parish Council was urged to send a representative. The kitchen at the Nursery in Shellingford was closed due to a rodent infestation which was picked up during a routine without notice inspection. This has now been eradicated and the kitchen re-opened. The new play park in Abbey Meadow, Abingdon, is now open. The pool will have a makeover during the coming months with a view to it being reopened in May next year. Planning: Viewlands, Stainswick Lane is	

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	<p>being recommended for approval. It is going before the Vale Planning Committee on 12th June; most of the conditions for the Highworth Road development have now been discharged including the Traffic Management Plan. Cllr Ware was pleased to note that the concerns raised by the village have been included in the revised plan. At last the Station Road junction is being realigned. Linden Homes has until 16th June to make the area good. Local Plan part 2 consultation comments are being collated and analysed. The Inspectors Report on CiL is awaited.</p> <p>The letter to residents from Wimpey was raised. Cllr Ware noted that not all the pre-commencement conditions have been approved. The proposal to install Heras fencing is acceptable and is not part of the development. Cllr Ware to respond to John Varney.</p> <p>Cllr Bartle raised the issue of changes to the Grants procedure which requires proof of ownership via Land Registry information. Cllr Ware was asked to look into this.</p>	<p>EW</p> <p>EW</p>
17/129	<p>CHAIRMAN'S ANNOUNCEMENTS: None.</p>	
17/130	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS O&F Working Group – We have still not decided on a new savings account. The proposal is to open an RCI account for some funds and consider a fixed term account for the remainder. We need to find cover for the Caretaker's holidays. Claire Whitfield is no longer running her business. Cllr Bartle has identified a company – JE to make contact. Cllr Lloyd thanked The News for the contribution of £20 toward the cost of Daffodil bulbs. Horse riders have been using the path in the recreation ground; this needs to be stopped. Cllr Bartle to mention it in Parish Jottings. Cllr Lloyd reported that the photographs of the cemetery have been completed and will be sent over in due course. Clerk to send a letter of thanks. Work on the new website is progressing. The new site has been set up in development mode and the content from the old site has been transferred. A meeting to be arranged to discuss the next steps once this stage is complete.</p>	<p>JE</p>
17/131	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL Martens Road Car Park – An email has been received from a resident regarding abandoned vehicles at Martens Road Car Park. They have been reported on Fix my Street and to the police. JE to forward the email to Cllr Ware who will deal with the matter.</p> <p>Consultation on charging for the use of public parks - The NALC consultation on charging for the use of public parks was presented. JE to circulate to all councillors. Response due by 28th June.</p> <p>The Barn – Some interesting suggestion have been received on how the Primary school could be extended. The proposals would require permission to use the recreation ground as a playground. Clerk to circulate email to all councillors.</p> <p>Bus Shelter – Townsend Road. The Parish Council has been asked to provide a specification for the new bus shelter on Townsend Road. Cllr Pratt noted that we did this for the shelter outside the Barrington Arms. Clerk to look into this and also to circulate some ideas.</p> <p>Letter from Faringdon Town Council. Access All Areas (AAA) sessions are run to support young people with disabilities. It costs £400 per person</p>	<p>JE</p> <p>JE</p> <p>JE</p> <p>JE</p>

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	<p>per year to run. Faringdon Town Council requests consideration of a grant toward the scheme. One person from Shrivenham attends. Following much debate Cllr Saunders proposed supporting the Shrivenham resident for one year. Cllr Watson seconded. One councillor abstained from voting; all the others voted in favour. RESOLVED.</p>	
17/132	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL None.</p>	
17/133	<p>FINANCIAL MATTERS Finance Report – April 2017 – It was noted that the EMR figures on the SPC accounts were incorrect. These are to be amended before they can be signed off. May Payments – Cllr Pratt proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval. Cllr Saunders seconded. RESOLVED. The approval list was signed.</p>	JE
17/134	<p>PLANNING MATTERS - NEW APPLICATIONS Deadline 16th May - P17/V0976/FUL – Field east of former coal yard, Station Road - Farm store with apron. The Parish Council had no objection to this application. Deadline 19th May - P17/V0529/HH – 6 Stainswick Lane – amended plans for part garage conversion, single storey link extension etc . The Parish Council had no objection to this application. Deadline 28th May - P17/V1140/HH – 28 Claypits Lane – Conservatory to rear. The Parish Council had no objection to this application. Deadline 31st May - P17/V0421/LB – 49 High Street – Listed building consent for various internal alterations and repainting of outside of building. The Parish Council had no objection to this application. Deadline 12th June - P17/V1349/HH – 13 Colton Road – Single storey rear extension and internal alterations. The Parish Council had no objection to this application. Deadline 12th June - P17/V1297/HH – 23 Curtis Road – New front porch, roof light on rear elevation and external alterations. The Parish Council had no objection to this application. Deadline 15th June – P17/V1414/HH – 24 Fairthorne Way - Two storey side and rear extensions and single storey rear extension. Cllr Bartle abstained from discussions. The Parish Council had no objection to this application.</p> <p>PLANNING MATTERS – DECISIONS Deadline 4th May 2017 – P17/V0823/HH – Twin Tiles Cottage, Longcot Road. Single storey rear extension. The Parish Council had no objection to this application. Permission granted. Deadline 5th May 2017 – P17/V0596/HH – 7 Alexander Way. Amended plans. The Parish Council had no objection to this application. Permission granted. Deadline 12th May 2017 – P17/V1040/LB – 16 High Street. Retrospective application for new colour scheme to existing signage and gates. The Parish Council had no objections to this application. Not yet determined. Deadline 5th April 2017 – P17/V0422/HH – 65 High Street. Proposed extension to the front of the property to provide a bathroom and increased hall at the ground floor level, and additional storage at first floor level access from main bedroom. The Parish Council had no objection to</p>	

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	<p>this application. Permission granted. Deadline 11th April 2017 – P17/V0731/HH – 11 Sandy Lane. Rear two storey extension and single storey extension. The Parish Council had no objection to this application. Permission granted. Deadline 15th April 2017 – P17/V0781/HH – Allsorts, 10 Cleycourt Road. Internal alterations to form utility room. The Parish Council had no objection to this application. Permission granted. Deadline 7th April 2017 - P17/V0152/O – Amended plans for Wayside, Townsend Road. The amendment reduces the number of houses to 2 and includes changes to access, including the provision of turning circles. The Parish Council had no objection to the amended plans but remained concerned about access onto Townsend Road. Not yet determined. Deadline 10th March 2017 - P17/V0366/HH – Viewlands, Stainswick Lane. Erection of double garage with bedroom above. Not yet determined. Matter to go before the Vale Planning committee on 12th June. The Parish Council will not be speaking at the meeting. Deadline 10th March 2017 – P17/V0115/HH and P17/V0116/LB – 29 High Street. Single storey rear extension. Refused.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Deadline 10th May 2017 – P17/V0922/DIS – Land at Longcot Road. Construction traffic management plan. Not yet determined. Cllr Ware to look into how developers will get fencing on to the site in the absence of an approved Traffic Management Plan. Deadline 28th April 2017 – P17/V0800/RM – Land off Townsend Road. Reserved matters application following outline planning permission. The Parish Council agreed to object to this application. Not yet determined. Members of the Council met with Adrian Butler, the Case Officer for the Bovis development on Townsend Road. The concerns of residents living alongside this development were made clear to Mr Butler and he expressed some concern about the proposed plans. He recommended a meeting with Bovis to discuss the proposed plans and offered to arrange such a meeting. So far there has been no news regarding the meeting.</p>	EW
17/135	<p>DONATION OF THE FUNERAL BIER Mr Gay has been storing the Funeral Bier of behalf of the Parish Council. Mrs Moss has been negotiating with the Science Museum at Wroughton. It was agreed that the Parish Council would be prepared to donate the funeral bier if the Science museum wanted to take it. Proposed: Cllr Pratt; Seconded: Cllr Saunders. Agreed unanimously. RESOLVED. Clerk to write and let Mrs Moss know.</p>	JE
17/136	<p>APPLICATION FOR CASUAL VACANCY Liz Jenkins has submitted an application for the vacancy. She is to be invited to attend the July meeting.</p>	JE
17/137	<p>UPDATE ON VEHICLE ACTIVATED SIGNS PROJECT The VAS has been ordered. Awaiting installation of the post.</p>	
17/138	<p>NEIGHBOURHOOD PLAN UPDATE Cllr Jones reported that a meeting with the Planning Policy Officer took place. It was confirmed that the 19 areas considered for Local Plan Part 2 should not be included in the Neighbourhood Plan. The team are ready to start writing the plan; Will Sparling will provide assistance with this. Cllr Lloyd noted that there had been no public updates. He requested that the team provide a monthly update for publication.</p>	JJ
17/140	<p>COMMUNITY EMERGENCY PLAN Nothing to report.</p>	C/F Richard Palacio

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17/141	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. Cllr Hand reported that the S106 agreement for Highworth Road is now available on the Vale website. To be put on the July agenda. Cllr Ware noted that the S106 agreement for Highworth Road phase 2 could be another two months.	JE
17/142	DATE OF NEXT MEETING Monday 3 rd July at 7pm	

The meeting closed at 8pm